Examples of Weekly Reports
For Student Teacher Co-ops

Good Example 1:
Harriet continued to work hard this week. She does an excellent job staying busy without prompting and uses her time wisely. She completed one of her classroom visits and both of her observations of me. She has started refining her lesson plan for her observation next week. She will be instructing the students on using the online catalog and will be using our library's new Airliner, which is very exciting.

She is improving on increasing her assertion when starting a lesson which has helped students settle down and get focused. I also talked to her about not being afraid to increase her projection at times, but this is in no way a real problem.

Next week we set the following goals:
Prepare for observation
Change displays
Plan for takeover beginning September 14

Good Example 2:
We worked together this week orienting students and reviewing library expectations. Fred created a fun scavenger hunt for the 6th grade classes that was very well received. I did the introductions and expectations and then he lead the scavenger hunt. He did a nice job modifying his instruction from class to class in order to meet student needs. We also did a large number of book talks this week. He is expressive and excited about the books he is presenting which will go a long way towards getting students interested in different stories.

Not So Helpful Example 1:
Amelia read a Thanksgiving story to the 2 Kdg. classes & did a finger play. She also read "I Know an Old Lady Who Swallowed a Pie" followed by a coloring page. The 1st grade did "I Know an Old Lady" & "Over the River". The 2nd graders did an activity where they alphabetized to the 2nd letter. They glued letter strips to construction paper. Her assessment was a visual check and the students seemed to do it well. She timed the 2nd group of 2nd graders which added an extra element to the activity. Amelia read "If You Give a Mouse..., etc. to the 3rd graders. She then passed paper for them to write their own pattern books in groups. In her 2nd week she is better in having all materials ready before class. The 4th & 5th graders finished their Porquoi tales and shared them with the class. It went well.

Not So Helpful Example 2:
Marissa officially took over all library functions this week. Her lessons for 6th grade involved a library scavenger hunt, 7th grade did a reference material scavenger hunt. Her lessons for eighth grade were about Banned Books Week, for which she created a banned books bulletin board and center table display of "banned books" that our library owns. The schedule was thrown off further this week with half of our eighth graders attending a three-day outdoor camp experience this week, with the other half attending the same camp next week. Next week she will need to repeat the same lesson to the other half of the eighth grade. Along with her lessons, Marissa also promoted an author coming to visit our sixth graders next week and our upcoming book fair.