LSAA Board Meeting Minutes

July 28, 2001

Present: Nancy Gillfillan, President; Susan Barrick; Jean Koch; Linda Miller; Nancy Miller; Brenda Pacey; Linda Smith, Interim GSLIS Dean; Roslyn Wylie; and Ellen Swain. Barbara Lintner attended as chair of a special history committee for preparations for the GSLIS Gala. Due to a previous commitment, Rochelle Hartman was absent.

President Nancy Gillfillan welcomed the Board and made introductions. After the Board approved the April 21, 2001 minutes, Nancy Gillfillan provided an overview of LSAA's mission and responsibilities.

Treasurer's Report
Jean Koch reviewed the past year's budget expenditures. She indicated that the Board has a carryover balance of $6,248 with which to work. The money market account can be drawn on at any time; the principal from the CDs stays in the accounts but the interest is fed into the checking account. Revenue from stocks totals $6209. The Board has a $5,000 commitment toward the GSLIS building fund to be paid from the Foundation account. Jean emphasized that the Board has ample funds to do what we want to do and we should use them.

Correspondence
Susan Barrick read a thank you note from Frankie Mosborg which stated her appreciation for receiving the UIAA Orange and Blue Award.

Dean's Report
Linda Smith reported that the new GSLIS building is fostering greater community and greater understanding of faculty resources by uniting the library school under one roof. She indicated that the school and the distance learning program are doing well and new faculty are on board. GSLIS is interested in different ways it can be involved in professional development and continuing education, as well as ways to reach alumni.

Liaison Report
Susan Barrick highlighted Alumni Association events and activities including the new online directory and the article in Illinois Alumni concerning GSLIS alumna Mary Dempsey who is Commissioner of the Chicago Public Library. She noted that the LSAA conference room is being furnished, the LSAA student award was presented to Rose Allen, the Alumni Association awarded LSAA $1,000 as its special allocation, and the Library Development Office will hold a reception during Reunion Week-end.

Committee Reports
The Board heard reports of last year's activities from:
Awards Committee
Linda Miller stated that the committee secures recipients for LSAA awards, including the Distinguished Alumnus, Leadership, Distinguished Service, and Student Awards. The committee meets once per year to review nominations. Awards are presented at ALA annual conference.

Nominating Committee
Roslyn Wylie's committee solicits nominations to the board.

Communications Committee
Nancy Gillfillan discussed the LSAA's use of postcard announcements as means for communicating events and activities to alumni. Postcards cost less than a newsletter, are printed in bright colors, and are well-received. Nancy indicated that the committee is working to enhance electronic communication.

Student Activities
Linda Miller mentioned that the committee provided inserts and LSAA applications in GSLIS diplomas at graduation, and it will provide $100 for food at student orientation meetings this fall. Ellen Swain will speak briefly about LSAA at the orientation meeting.

Receptions
Roslyn Wylie gave an overview of LSAA's presence at receptions during 2000-01 and of upcoming events. UI stickers have been a big draw.

President's Report
Nancy Gillfillan discussed awards and the ALA reception. She congratulated Brenda Pacey for her remarks at convocation and outlined goals for the coming year. These include recognizing past presidents at the GSLIS Gala on September 21; compiling an LSAA history; reaching alumni through technology; revisiting and revising award procedures and LSAA by-laws; and creating LSAA clubs around the state. Charter clubs will be started in Rockford, Bloomington, and Peoria. The Board agreed that the club idea has great potential.

Jean motioned that LSAA should pay for the Board’s lunches from Panera Bread Company. Roslyn seconded the motion and it passed. During the lunch break, Susan Barrick discussed plans for honoring outgoing GSLIS Dean Leigh Estabrook at the GSLIS Gala.

In unfinished business, Jean reiterated that the Board has a $5,000 commitment to the GSLIS building fund. Jean motioned that the Board pay $2,500 in 2001-2002 and $2,500 in 2002-2003 toward this commitment. Linda Miller seconded the motion and it passed. Jean reported that nothing is being done with the Board's stock because of poor market prices. After discussion, Brenda Pacey motioned that the Board approve expenditure of $250 to frame and place in LSAA conference room a written resolution to Josie Houchens for her service to LSAA. Roslyn seconded the motion and it passed. Susan Barrick reported that the GSLIS Dean search has begun. The committee is seeking nominations to fill the position by August 21, 2002.
In new business, Nancy Gillfillan appointed members to the awards, awards review, budget and finance, by-laws, GSLIS Gala, LSAA history, nominating, receptions, and technology/communications committees. The Board set the next meeting dates as: October 27, February 2, and April 6. The Board also discussed the purchase of postcards for alumni mailings. Jean motioned that the Board purchase/print 500 4x6 cards for the 2001-2002 year in orange and blue. Linda Miller seconded the motion and it passed.

After breaking into committees for a half hour work session, the Board reconvened and heard the following reports:

**Awards Committee**

Roslyn reported that the committee is waiting for the awards revisions (there is nothing in the by-laws concerning awards). The committee discussed its work plan and due dates. It will bring the revised guidelines to the October meeting.

**History committee**

Barbara Lintner reported that the committee will be meeting in the University Archives on August 8th to review the LSAA files for the history and for a display board at the GSLIS Gala. Barbara will email LSAA past presidents to assist in the compilation of the presidents list. She will provide Susan Barrick with names for the invitations. The committee suggested that the invitations include a "call for remembrances and records" from the past presidents.

**Communication committee**

Linda Miller reported that the committee will address ways to utilize, update, and integrate the LSAA web site with GSLIS web site. The committee will send a spring post card to alumni to announce awards, etc. and participate in GSLIS' email newsletter.

**GSLIS Gala**

Brenda Pacey discussed the LSAA Board’s role at the Gala, including errand, hosting, and general responsibilities for members in the area. The committee will work to alert local and national library media to the event and make sure photographs are taken to document it.

After committee needs and reports were addressed, the Board discussed the 2001-2002 budget. It agreed to raise the "alumni recognition" category to $700, thus increasing the total expenditures of the budget to $7,050. Two title line changes included: the addition of "Misc. Gala expenses ($200)" under the "Alumni Recognition" category; and "Gala diversity program ($1,000)" to replace "building dedication ($1,000)" under the "AA Special Allocation Funds" category. Brenda Pacey made a motion to accept the new budget changes and approve the 2001-2002 budget. Linda Miller seconded the motion and it passed.

Nancy Gillfillan thanked the committee and it was adjourned at 2:30pm.