LSAA Board Meeting Minutes

August 23, 2003

Present: Roslyn Wylie, President; Ely Anderson; Susan Barrick; Kevin Hawkins; Jean Koch; Linda Miller; Mary Ann Pohl; Sara Tompson; and Lisa Powell Williams.

President Roslyn Wylie opened the meeting with introductions and welcomed new members Sara Tompson, Ely Anderson and Kevin Hawkins. Linda Miller made a motion to approve the minutes from the previous meeting. Mary Ann Pohl seconded the motion and the motion passed.

Financial Report
Jean Koch presented the financial report for FY 03 which shows an ending balance of $6107.54 although several large bills such as the reception at the American Library Association annual conference and the printing and posting of the spring post card have not yet been received. Jean Koch made a motion to accept this FY 03 report and Sara Tompson seconded the motion, which passed.

Roslyn Wylie presented a check for $150 given by Mr. and Mrs. Robert Hoyle in honor of Dr. Standford's recognition as the 2003 LSAA Distinguished Alumnus and made a motion to add the amount to the FY 04 operating account. Mary Ann Pohl seconded the motion, which was passed. Roslyn has sent the Hoyle's a thank you note.

FY04 Charges to Committees
Roslyn Wylie read the charges to each committee and asked that the committee members spend the next half hour planning for these tasks.

Awards Committee
Chair Mary Ann Pohl announced that the deadline for nominations for the LSAA awards is March 8, 2004. She also gathered the names of alumni to nominate for the awards presented by the University of Illinois Alumni Association, the student UIAA group and the international award supported by International Studies. Mary Ann thanked Brenda Pacey and Sally Duchow for assistance with the UIAA award project.

Roslyn Wylie, FY 03 Awards Chair, talked about the 2003 awards presentation held at the ALA annual conference alumni reception. Lisa Janicke Hinchliffe received her Leadership Award at that reception and joined several members of the LSAA Board and Dean Linda Smith for dinner following the reception. Roslyn presented Barbara Lintner with her Distinguished Service Award and also presented Edward Stanford the Distinguished Alumnus Award at two occasions in June on campus.

Communications and Membership Committee
Lisa Powell Williams shared information about modifications and design changes she and committee member Roslyn Wylie made in the UIAA membership brochure insert and will work
further on this project. A fall course taught by alumna Diane Kovacs on web design may use the LSAA web pages in a design project the this committee will be the contact to that course group.

**Receptions Committee**

Susan Barrick reported that alumni receptions held at professional conferences annually involve ALA, SLA, MLA, AALL, ASSIST, ILA and ISLMA. In FY 03 a reception was held during the Indiana Library Federation, American Association of Theological Libraries and the Wisconsin Library Association Conferences.

In-state receptions in FY 02 were held in the Rend Lake area, Rockford and Bloomington. In FY 03, receptions were held in the Quad Cities and Chicago. Reception in Moline was held August 7, 2003. Planned for FY 04 are receptions in Champaign, Bloomington and Chicago. Others sites to be investigated are Crystal Lake and Peoria. Springfield was suggested for FY 05 since the ILA reception will be held there in FY 04. Whenever possible admitted and current students living in the area of the reception are also invited.

**Student Outreach Committee**

Sara Tompson reported that the major work of this committee is strengthening the communication and information sharing between LSAA and the students/ student groups. Sara, Kevin and Ely are planning to distribute an information flyer to all students and also will be recruiting a student to join the board this year as Ely leaves.

**Old Business**

Susan Barrick asked the board to consider financial support for the mentoring database that was demonstrated at the last LSAA Board meeting. Cost is $700 annually. Discussion followed about the work the SLA Student Chapter is doing with a mentoring database; Kevin and Ely will report on possible cooperative efforts between SLA and LSAA at the November meeting. Linda Miller made a motion to pay the FY 04 mentoring database cost of $700 from the LSAA Endowed Fund's income account. Mary Ann Pohl seconded the motion, which passed. The Board is interested in feedback on use of this service.

Following a discussion of the need and uses of a mission statement, Linda Miller presented her draft of an LSAA mission statement, which the board worked to refine. Lisa Powell Williams made a motion, which was seconded by Sara Tompson and approved by the board to accept the following mission statement:

**The mission of the Library School Alumni Association is to support the Graduate School of Library and Information Science, to encourage active participation of alumni in the programs of GSLIS and LSAA, to encourage students to become active, lifelong supporters of GSLIS and LSAA, and to be a partner with the University of Illinois Alumni Association in supporting alumni in their professional lives.**
This statement will be incorporated into the LSAA web pages and used in written promotional materials.

Susan Barrick reported that $600 has been approved by the UIAA Special Allocation Committee to support the local alumni reception for John Unsworth on September 3 and the LEEP alumni virtual reunion on September 19. Following the September 3 reception, alumni who attend will receive information about LSAA and activities as well as an invitation to join or a thank you for current membership.

Susan also reported that Lionelle Elsesser will present a program on mediation at the Illinois Library Association Conference on October 14. This program is sponsored by LSAA. Lionelle’s honorium is $250 and her hotel room will be provided at no charge by ILA. Linda Miller made a motion that this honorium be paid from the income account of the LSAA Endowment Fund. The motion was seconded and passed.

A discussion followed about possible uses of the income from the LSAA endowment. Susan Barrick will ask Dean Unsworth to bring project ideas to the board at the November meeting.

**New Business**

Jean Koch presented the FY04 budget, which was amended to include the gift of one year’s membership in UIAA for Dean John Unsworth. Budget was accepted.

The date for the spring LSAA board meeting will be April 17, 2004.

**Report from Assistant Dean**

Susan Barrick reported that Room 109 which is the LSAA Conference Room may become an office due to space constraints. The Board agreed on the plan to move the LSAA naming plaque to the LSAA liaison’s office if use of 109 is changed.

**Closing Remarks**

Roslyn asked the board members to focus on connection between alumni, GSLIS and students in their committee and board work this year.

The meeting was adjourned at 1 PM.