University of Illinois Library School Alumni Association
Board of Directors Meeting
Thursday, April 30, 2009
603 W. Michigan
Urbana, Illinois
10:10 a.m. – 1:56 p.m.

Minutes

Attendees:
Board members: Mary Ellen Davis, Julie Derden, Cynthia Helms, Jane Kauzlaric, Mary Jane Petrowski, Mike Ragen, Donna Schaal
Ex Officio: Kim Anderson, Sujin Huggins, Diana Stroud, John Unsworth
Absent: Patti Grove, Irene Hoffmann
Guests: Ellen Amberg, Amy F. Eichhorst, Laura Rancani

I. Welcome and Changes to the Agenda
President Derden convened the meeting at 10:10 a.m. in Dean Unsworth’s home and welcomed Jane Kauzlaric (remote participant).

II. University of Illinois Alumni Association (UIAA) Update
Amberg distributed the alumni membership brochure along with demographic statistics for UIUC GLIS alumni (which now number 7,201). She also distributed and reviewed her report on UIAA activities. She also noted that constituent groups would see decreased funding due to reduced endowment interest. Funding levels could be reduced further next year.

Amberg suggested a number of edits to the current LSAA bylaws so they are consistent with those of other constituent groups. The Board agreed to compare the UIAA edits with those suggested by Davis. According to the UIAA, constituent group board members must be “sustaining or Life Members of the UIAA.” LSAA bylaws and nominating procedures should be updated to include this requirement.

Eichhorst provided an overview and distributed a brochure for Illinois Connection, the advocacy network for the University of Illinois, encouraging LSAA to assist in lobbying efforts at the state and federal level. Fifteen percent of the UIUC budget comes from the federal government (in the form of grants). She is hoping to expand participation in the Lobby Day (April 1) next year, noting that UIUC has more than 600,000 living alumni. She urged Board members to join the network and attend a meeting at Harry Caray’s Italian Steakhouse and Bar on July 12 during the ALA Annual Conference in Chicago.

III. Budget Report
UIAA is committed to restoring previous funding levels for constituent groups, but the next few years will see reduced funding. Specifically, this means that LSAA will not receive a fourth quarter payment of $430.

Paperwork has been submitted for Alternate Spring Break, printing, and conference calls. Schaal has also signed paperwork to move $50,000 into the endowment fund, leaving a balance of $10,000. [$50,000 was formally transferred on April 30, 2009.]
The Board also discussed the feasibility of reducing/eliminating expenses incurred for meetings (including rent, conference calls, etc.). Such expenses have been charged back to the LSAA operations budget.

Motion: If the Board incurs charges to hold meetings, Board members will responsible for individual expenses (such as conference calls) and that future Board meetings will be held in rent-free facilities.

Action: Going forward, the Board agreed that members would pay for their conference calls (if participating remotely) and that Board would make every effort to hold future meetings in free space (e.g., Lincoln Trail, ALA, etc.)

Direct donations in support of LSAA events cannot be made through UIAA. Gifts to the GSLIS Annual Fund can support specific events. LSAA currently has about $51,000 in the operating endowment. The Board is covered by Foundation insurance. The Board discussed moving additional funds into the operating endowment. Originally, the Board envisioned the remaining $10,000 as seed money for future board projects, over and above what is available every year for operations (4% interest—approximately $2,040—from the $51K endowment). The UIAA wants constituent groups to expend their interest every year. The Board was reassured that the $10,000 remaining in the checking account will not be swept into UIAA and that the checking account would not be charged 2.5%. Because money placed in endowment accounts cannot be withdrawn, the Board agreed that maintaining flexibility was more desirable than contributing more money to the endowment at this time.

IV. LSAA Award Report
Helms thanked the committee for their work and announced the 2009 winners:

Distinguished Alumnus Award: William R. Holman
Leadership Award: Sarah Houghton-Jan
Distinguished Service Award: Sue Searing, Sandy Wolf, and Lori Carroll (UIUC Library & Information Science Library librarians)
Student Award: Donna LaFollette

The award letters have been prepared and Stroud has contacted the recipients. Huggins will present the awards with Derden at the ALA Annual Conference in Chicago.

Patti Grove, office administrator in the Office of Advancement, is a recipient of the 2009 Chancellor's Distinguished Staff Award.

V. LSAA Nominating Committee Report
Davis announced the single slate for the 2009 election is as follows:

Vice-President/President-Elect: Mary Jane Petrowski, ACRL
Secretary: Beth Woodard, University of Illinois at Urbana-Champaign
Director at Large: Jane Kauzlaric (2nd term, retired from a public library)
Director at large: James Obst, Federal Reserve Bank of Chicago
Davis has sent letters of confirmation outlining expectations for Board members.

VI. Resignation of Board Member / Student Members for Next Term
Gwenn Weaver has submitted her resignation. The LSAA Board can appoint a replacement to serve until the next election. Since the LSAA Bylaws allow a student to fill the slot, Anderson agreed to serve the remainder of Weaver’s term (until 2010). Huggins agreed to serve another year as the graduate student representative.

VII. Approval Minutes
Board agreed to add approval of minutes to the agenda.

Several corrections were noted to the December 2008 minutes. The minutes from the February 2009 conference call were approved without correction.

VIII. Update from Dean
Unsworth reported that it had been an interesting year. The good news is that the budget will be flat next year. Currently waiting for the state legislature to approve the final budget (by the end of the current fiscal year).

Faculty: GSLIS has hired two new faculty members. Associate Professor Cathy Blake and Assistant Professor Miles Efron will join GSLIS for the Fall 2009 semester. Blake works on information retrieval in the context of health sciences and comes from the University of North Carolina at Chapel Hill. Efron's teaching and research focus on information retrieval and comes from the University of Texas at Austin. Both new faculty can contribute to the new undergraduate curriculum in informatics.

iSchools Conference: GSLIS will host next meeting of the consortium in February 2010, marking the conclusion of Unsworth’s term as coordinator (2008-2010).


U. S. News & World Report Rankings: In April the new rankings were published with GSLIS sharing the top spot with the University of North Carolina at Chapel Hill. Although these are reputational rankings (not scientific), they do help to influence and recruit international students.

Working Lunch (12:16)

IX. Bylaws Changes
Motion: To approve the changes to the bylaws drafted April 30, 2009, as amended by discussion.

Action: Motion approved and bylaws will be placed on the ballot at the next annual meeting.

X. Development Update
Stroud introduced Laura Rancani (graduate assistant).

By June 30, 2009, GSLIS expects to achieve 80% of their $15 million goal (amounting to over $2.25 million dollars this year alone). The Annual Fund is stressed (down by 6% this year).
Another appeal is going out soon and a new advancement newsletter will debut in June. The school continues to receive wonderful gifts and there is progress on funding for the endowed professorship and scholarship funding.

Stroud doesn’t know if additional funds are needed for Alternate Spring Break. However, travel has been curtailed (hotel rooms are the biggest expense along with booth deposits). She is working with faculty on foundation funding (e.g., the broadband expansion project in East Chicago). The broadband initiative will expand to include Champaign, Chicago, and Springfield and is expected to bring in substantial stimulus funding. If funding is secured, GSLIS would work on the community piece (and the university would handle the technology piece).

*Corporate partners:* Stroud sees more interest in GSLIS graduates and is working to help get students in the door so that they have an opportunity to change the image of what graduates are capable of.

Two people have been appointed to the committee. The slate to be filled includes the vice president and two directors-at-large. One candidate is needed for each office. If a potential nominee is on the Nominating Committee, s/he must resign to be appointed.

**XI. Follow-Up Items from December/February Meetings**

*Regional Groups Handbook*

GSLIS has approximately 7,000 alumni. Hosted events section needs to be revised since funding is not guaranteed. Changes recommended included letting groups decide on the number of officers, terms, bylaws, etc.

*Board Manual*

Derden will prepare draft for board review in September 2009 and place in Moodle.

*Tassel Information*

The lead time for orders is 30 days and the board can consider as future project.

*LSAA Bulletin Board*

Discussions are underway with the Help Desk. UIUC is considering a new tool (Elluminate) for the campus and it is not yet clear how the migration will occur. More details should be available in May 2009.

*LSAA Name Change*

When GSLIS becomes a college next spring, then LSAA will take action to change its name.

**XII. New Business**

*Board Training*

The board agreed that training was useful and perhaps could take place a few hours before the regular meeting of the board.

*Other*

Derden thanked outgoing Past President Davis for her dedicated service and Kim Anderson for her service as student representative.
XIII. Adjourned
The meeting adjourned at 1:56 p.m.

Respectfully submitted,
Mary Jane Petrowski
Secretary

May 16, 2009, revised May 20, 2009

Follow-Up Actions

<table>
<thead>
<tr>
<th>Person Responsible</th>
<th>Action</th>
<th>Date Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Davis</td>
<td>Update documents for Nominating Committee to include expectation that future directors be Sustaining or Life Members of the UIAA.</td>
<td></td>
</tr>
<tr>
<td>Helms/Stroud</td>
<td>Schedule next meeting of the Board in a rent-free facility</td>
<td></td>
</tr>
<tr>
<td>Petrowski</td>
<td>Send corrected December 2008 minutes to Pattie Grove</td>
<td></td>
</tr>
<tr>
<td>Derden/Stroud</td>
<td>Place revised bylaws on ballot for next meeting (ALA Annual Conference, Chicago, July 2009)</td>
<td></td>
</tr>
<tr>
<td>Stroud</td>
<td>Revise constituent group manual</td>
<td></td>
</tr>
<tr>
<td>Derden</td>
<td>Prepare draft of Board manual and place in Moodle (by September 2009)</td>
<td></td>
</tr>
<tr>
<td>Helms</td>
<td>Identify next meeting date, time, place</td>
<td></td>
</tr>
</tbody>
</table>