ASSOCIATE AND ASSISTANT DEANS’ REPORTS

Associate Dean for Research, Stephen Downie –
Center for Digital Inclusion now officially a center!
Communications and Research Services working with CDI staff to plan external announcements and probably special launching event. Hearty thanks to Jon Gant, Sharon Irish and Maeve Reilly for all their hard work.

Two successful IMLS appeals-
Good news on recent IMLS application appeals; providing additional required documentation. ADR office now revisiting pre-submission reviewing procedures so we do not get in similar situation again. IMLS has informed us that they will be far less forgiving in paperwork omissions going forward.

PhD recruitment-
Special brownbag on PhD recruitment was well attended. Moodle established and being used to bring in stakeholder suggestions. Special open DSC meeting on recruitment also very productive. Three focused recruitment emails have been sent. Positive responses. Working with Penny Ames to ensure inquiries handled promptly and effectively. Believe one more in process. Will regroup in Spring 2013 and will meet with action group of stakeholders (still being formed).

ASIS&T 2012 Faculty Recruiting-
On behalf of Les Gasser (chair) and the faculty hiring committee we held a set of informal chats with potential job candidates. All went very smoothly and were highly informative in both directions. School well represented by Drs. Smith, Cooke and Knox with enthusiastic and positive feedback from those with whom we chatted.

Research Communications Brownbag-
Held 7 November in partnership with Communications Office. Brainstorming ideas and structures to broadly increase the reach and impact of our research work on campus, nationally and internationally. Includes discussions on how we might, or might not, “cluster” our research efforts, intersection of teaching and research, etc. Seeking the formation of action group to ensure broad community input and engagement going forward. Long term project.

Research Showcase--March 29
VCR Dr. Schiffer to attend. Committee getting settled in. More prompting for participation to occur in upcoming weeks.

Corporate research engagement-
Working with Sharon Johnson and her team, we have been participating in a set of ongoing meetings and discussions with Intelligent Medical Objects (IMO) and John Deere. Conversations lively and thought-provoking. At critical stage where these engagements could become more tangible with regard to teaching (i.e., student placement and service teaching) and research. Will be working closely with Sharon, faculty and staff to find right models and fit(s).
Associate Dean for Academic Programs, Linda Smith –
Based on data collected on the Spring 2013 Course Pre-selection Moodle, some adjustments have been made to the spring 2013 schedule. Continuing students should complete advance enrollment through Banner by December 7 so that we can determine whether any further changes are needed in the spring schedule.

This year's campus Summit on Online Education (http://oce.illinois.edu/Programs/SummitonOnlineEducation2012) was held November 1. Video recordings of sessions will be added to the site. GSLIS was a co-sponsor of the event; Interim Dean Allen Renear served as a panelist.

Each year GSLIS compiles statistics for inclusion in the annual ALISE Library and Information Science Education Statistical Report. Kathy Painter, Rae-Anne Montague, Penny Ames, Marianne Steadley, Lila Evans, and Candy Edwards contributed to this year's data-gathering effort. We are also contributing to an iSchools Benchmarking Survey (due November 15) and annual statistical reporting to the ALA Office for Accreditation (due December 3).

Assistant Dean for Communications, Cindy Ashwill –
Recent activities include:
-Research communications

- Ongoing enhancement of core faculty pages to include bios, CVs, and selected publications, papers, and presentations; for those faculty who have responded, content has been updated on the website

- Creation of a SODA page on the GSLIS website and discussions regarding systems and shared content for the new SODA website

- Collaboration with Research Services to plan the development of promotional pieces for the GSLIS research centers

- Website content update for Information in Society Speaker Series and general GSLIS Lecture Archives; working to reorganize degree certifications and specializations in a central location under Programs of Study; initial discussion of procedures for relocating the content of the LAMP website into the GSLIS website

- Email sent to doctoral students encouraging them to update or submit a profile for the website

- Preparation and execution of GSLIS in a Flash, lightning talks by students about their current projects organized by Kim Schmidt, held on October 19 (video is now available on the GSLIS YouTube channel and will be added as a home page feature); continued publicity for GSLIS Fall Reunion, including weekly emails to alumni

- Completion of emails and content for a "VIP Portal" in Connect, the Graduate College’s online recruitment tool

- Development of a GSLIS historical timeline poster displayed at the Morrill Act Symposium on October 26 as well as other campus events

- Coordination of a photo shoot on October 18 for SODA and CIRSS as well as doctoral students

- Participation by Cindy Ashwill on a social media panel for Campus Webmasters group on October 10

- Completion of permission requests regarding reprints of Library Tends and various GSLIS publications

- Management of Library Trends manuscript submissions for 61:2, “Information and Space: Analogies and Metaphors” (Library Trends 61:3, “Research into Practice and Policy,” is in process with the publisher)
- Reassessment of workflow in the Communications Office to allow for increased focus on promoting faculty research and assisting with recruitment efforts.

**Assistant Dean for Infrastructure, Erik Hege**

1) Network - On Monday the 5th, the LIS building network was flooded with an excess of packets. While this was happening, CITES attempted to identify what was causing the problem. They were able to narrow it down to our research network, but nothing further at that point. We (and CITES) are continuing to monitor the network, but unless there is another instance of this issue, we may never know what caused it. If you notice a significant lag in the network that lasts longer than a few minutes, please contact the help desk.

2) Wireless network - We continue to have sporadic reports of the wireless network dropping connections. This appears to be happening throughout the building. We have reported this to CITES (they control the wireless networks on campus) and they are looking through the wireless access point logs for any noticeable issues. If you notice problems (they are typically reported as being connected to the wireless, being spontaneously dropped, and having difficulty getting reconnected) with the wireless, please note the time and location and get that information to the help desk. If you know how to look up the MAC address of your wireless network interface card, we need that information as well, if not, we will do it for you.

3) Print server - The print server was replaced last month. At this point, we believe all issues have been resolved, please notify the help desk with any new problems.

4) Room 126 - We have had some reports of difficulties using the podium in 126, especially with laptops due to the short AV cord in the cabinet. We have gone through and made a number of changes.
   - We have ordered (and should soon have) a 20 foot AV cable so you can place a laptop on the podium, have the laptop plugged into the projector, and still move the podium up next to the screen.
   - We have cleaned up the cables in the cabinet, removing any extra cables and tying others in back, so only relevant cables should still be within easy reach at the bottom of the cabinet.
   - We have ordered (and should soon have) 2 new 'clickers/laser pointers' for advancing slides. One will be labeled for use on the built in computer, and the other labeled for use with guest laptops.
   - We are in the process of updating the AV information kept in the room, and a new 'cheat sheet', single page summary of how to hook up a guest laptop will be included.
   - We have retrained the GAs on how to work the control panel and document camera in the cabinet.
   - In addition to these short term fixes, we will be looking at longer term changes to the room. As part of this, we will be asking all the faculty for feedback on their use cases for the room, and what they would like to see changed.

5) Room 12A - the LRL - We have been doing a lot of work in the LRL in an effort to make it more usable as a classroom. F&S has finished their part of the work now, and one of the last steps will be to have a projector, screen, and speakers put in. This is tentatively scheduled to be completed November 15th and 16th. We will then still need to mount white boards and decide if there is enough room for an additional row of computers.

6) The network jacks have finally been installed in rooms 131 and 242. We will now be moving forward with having the cabinets installed in those rooms to hold the built in computers and associated cables.

7) We have moved one of the old plasma screens from the LRL to by the help desk. At this point, the screen will be used for status updates when there are technical issues. For example, a message was posted during the wireless network outage.

8) Starting in January of 2013, the University is requiring that all laptops have fully encrypted hard drives. For the past 3 years, we have been using Trucrypt on Windows laptops, and we will continue to do so going forward. If you have a Mac laptop, this has not been done yet. As of Mac OS 10.7, there is a built in tool that we are testing. Once finished, we will be scheduling time to come set this up for you. This should not affect any backups you currently have. Basically, you will just need to 'unlock' the hard drive with a unique password that...
will be assigned to you (it can not be that same as your University password) each time you boot the system. So, actual boot up will take a little longer, but you should not notice anything else.

9) Backup software - We are finishing up testing on software that will be installed on all laptops. This software will backup your laptops to a server we maintain. This will remove the need for carrying an external hard drive, and will happen automatically so you don't have to remember it. We are planning to install this solution at the same time as enabling the encrypting software.

10) Key inventory - In the very near future, we will be asking all of you to identify what keys you have checked out. We will be moving to an electronic/on-line key database. As part of this, we need to make sure we have up-to-date information in the key database. More information on how this software will work will be provided soon.

11) Room 52 - CTL - There have been reports of people having difficulties displaying video at certain resolution in the CTL. We have replaced a significant amount of cabling and switches in the CTL with a single VGA/Audio cable. We then tested it out at every resolution option possible on a laptop and it performed wonderfully at every one. Audio was also tested and worked. All the buttons on the control panel still work as labeled (Computer = built-in computer, laptop=laptop connection). As always, please report any difficulties to the help desk.

Finally, a reminder that we are here to help you. If you have technical issues, or building issues, please report them to the help desk. If you want to escalate beyond the GAs, feel free to talk to Jill Gengler, if you want to escalate beyond Jill, please speak with me (Erik Hege).

**Assistant Dean for Student Affairs, Rae-Anne Montague**

The "Recruitment and Outreach Calendar" has been created to guide prospective applicants and others to events featuring GSLIS faculty, staff, and students: http://www.lis.illinois.edu/admissions/recruitment_calendar. If you know of additional venues, please send them along.

Based on numerous requests, GSLIS hoodies will be available for purchase in the coming weeks. More details to follow.

Starting in spring, student affairs will offer a monthly "Sweet Talk" student-faculty mixer. The first session will be held Wednesday, January 16 from 4-5 in the 2nd floor lounge. Plan to join. More details to follow.

**Assistant Dean for Advancement, Diana Stroud**

-October was a productive month for GSLIS Advancement:
  -We received: $1M bequest commitment for student scholarships in youth services
  -$100,000 unrestricted bequest
  -$30,000 unrestricted cash gift

Advancement is on track to raise more money than we have in any of the previous years.

-I want to thank everyone for their assistance with our virtual alumni reunion. We received positive feedback about the variety of events/classes we offered. The month ended with a GSLIS tailgate, more than 30 students, alumni and faculty participated on a very chilly day!

-Chancellor’s Annual Luncheon in Chicago: GSLIS will host a table of ten alumni for this event on November 27, 2012 at the Palmer House.

-Thank you all for your support during the CCFD! As of this report we have pledged 136.4% of our goal and raised $28,272 for our community. You are awesome!!!
STUDENT REPRESENTATIVE REPORTS

Masters students, Sasha Kinney – no report submitted

CAS students, Anthonia Ahonsi – no report submitted

PhD students, Brittany Smith – no report submitted

COMMITTEE REPORTS

Admissions Committee, Jon Gant –
See attached document for admission stats as of November 6, 2012.

Curriculum Committee, Kathryn LaBarre –
The curriculum committee met on November 5th from 12-1 in Room 242.
(1) Recommended bringing forward the tabled vote (from April 2012) on 590TL/568 to the faculty. The proposal has been reviewed positively by Emily Knox. The instructor has responded positively to our suggestion: “In keeping with the renewed emphasis on diversity in the curriculum we’d like to encourage you to include a guest speaker or two to represent non-Christian theological libraries. We may be able to help you identify a alum who represents a theological library in this area if you are willing to pursue this suggestion.”

(2) Recommend a vote on regularization paperwork for 590HF/587

(3) Advising has been in contact with instructors with perennially confusing course descriptions as part of a pilot to provide descriptions for advising purposes. Will be drafting suggestions for instructor approval/revision.

(4) After a poll of LEEP instructors and students (full report available in the CC Moodle here: https://courses.lis.illinois.edu/mod/folder/view.php?id=137466) – Summary:
Consistent Responses: consistent; everyone (instructors and students) values social aspects—see instructors, fellow students; biggest issues: some students angry/unhappy with instructors who don’t understand how to structure 8 hours of class time; upset about expense to come for 8 hours of lecture. Other concerns: need more clear communication about logistics. Location of classes, parking, hotels other activities. Recommendations from TF: Find ways for students to interact more with a greater variety of campus resources and on campus students. One proposal involves shortening contact hours, schedule modular activities for all students, make LEEP more like a conference than a course weekend. Provide more opportunities for instructors to engage with each other. Investigate LEEP coordinator.

The committee is discussing ways to address widespread student dissatisfaction with courses that offer a 6-8 hour lecture during on campus instead of more interactive work. We are currently discussing better ways to convey instructional outcomes and expectations to LEEP instructors. The committee is currently discussing revisioning approaches to a more modular display of LEEP activities, ways to involve on campus students and faculty and perhaps structure the on campus session more like a conference. More discussion and fact-finding is pending prior to bringing this to the faculty. Pilot testing on a small scale is possible in Spring and Summer.

(5) The TF for Inclusion has tasked the CC with creating a general sample syllabus template for use by instructors – to include a diversity statement, among other aspects. Faculty are invited to provide example categories of items to include on such a template to Emily Knox knox@illinois.edu
Doctoral Studies Committee, Cathy Blake –
Meeting: October 24, 2012, 2-3 pm in room 242

DSC Committee Members who were in attendance: Jana Diesner; Kate McDowell; Rae-Anne Montague; Christine Jenkins; Carole Palmer; Cathy Blake, Stephen Downie.
(See the google doc below for the entire list of attendees.)

This month’s DSC meeting was an open meeting with doctoral students.
The agenda items were
(A) Doctoral committee composition
(B) Recruiting strategies
(C) Web site revisions (e.g. how many field exams should be available? Are the GSLIS application pages up-to-date?)

We only had time to discuss A and B and discussion was captured in a google doc for folks who were not able to attend
https://docs.google.com/document/d/1ZHNWDKsaDKR5jvyzNhQOM2jZzy61u0gqsWlOea3Bhg6I/edit
Please read and feel free to make additional contributions.

Field exam questions were reviewed by the committee via email and distributed on Nov 2 (final papers are due November 16). Big thanks to Kate McDowell who coordinated collection and distribution of questions.

A list of students who received travel fellowships to visit iSchools has been provided to the communications staff to write a story.

Next DSC meeting: November 28, 2012