GRADUATE SCHOOL OF LIBRARY AND INFORMATION SCIENCE

Pre-submitted reports for the faculty meeting on

Wednesday, October 20, 2010

ASSOCIATE AND ASSISTANT DEANS’ REPORTS

**Associate Dean for Research, Allen Renear** – no report submitted

**Associate Dean for Academic Programs, Linda Smith** –

This fall’s LEEP on-campus session, October 14-18, reached a number of milestones: 42 LEEP classes held their scheduled on-campus day; more than 150 students, faculty, and staff joined us for LEEP dinner at the YMCA; student groups sponsored a wide range of programs and social events; Meg Edwards facilitated multiple topical advising sessions; the Data Curation Meet and Greet had 33 student participants; and adjunct faculty member Terry Bennett, currently working in Australia, joined his Business Information LEEP students via Elluminate and video conferencing. Thanks to everyone who contributed to the success of this session.

All students will soon have the opportunity to indicate their preferences for Spring 2011 LEEP courses via Moodle, so anyone planning to take one or more LEEP courses in the spring should post their preferences by October 29. As advance enrollment begins for all courses in early November, faculty should be prepared to respond to questions from students to assist them in their course selection and program planning.

**Assistant Dean for Communications, Cindy Ashwill** –

*Recent activities include:*

Enhancing the eUpdate by adding a GSLIS-branded banner and a new feature in which faculty address a current topic of interest; e.g., net neutrality (first issue), funding for school librarians, digital preservation, Broadband, museum informatics. Faculty are encouraged to suggest topics.

Developing outdoor banners to further brand and increase the on-campus visibility of GSLIS; these banners will be mounted on five light poles around the building. Initial designs have been received from Surface 51.

Exploring social media: a team of Jon Gant’s LEEP students are completing a project that will make recommendations and provide an implementation plan for maximizing and streamlining the use of social media to meet strategic goals.

*Publications update:*

The remainder of the recruitment materials, with the exception of the research piece and overview, are with the printer, and delivery is expected next week.

The Annual Report is scheduled for publication in November.

The GSLIS Magazine is scheduled for publication in January.

Occasional Paper #216, “Early Illinois Newspapers and Job Printers: The Terence A. Tanner Collection,” is in the initial stages of production, with completion expected by the end of the calendar year.

**Assistant Dean for Infrastructure, Erik Hege** –
Email and calendaring migration – We continue to perform tests on migration strategies for email and calendaring. All the IT staff within GSLIS have now moved to Exchange for calendaring and email. We will begin working on scheduling faculty and staff for the transition in the next week.

Door system – Hopefully few if any of you have noticed the transition, but we have migrated fully away from our old vendor supplied door system to a new door system maintained by GSLIS staff. The hardware is the same, but the back end server and software is new, and allows us greater flexibility and functionality. If you have any problems with door access, please report them to the Help Desk.

New computers for ITD – There were some problems reported with Elluminate locking up machines in ITD during classes. Most of the systems in ITD have been replaced with new machines. Please continue to report and slow downs or lockups.

WebDav – A new WebDav server will be released shortly. This should fix the problem a few people had seen regarding being a member of more than 32 groups. An announcement will be sent out with the actual date of implementation.

Main file system – You may recall we did not replace the main file system back in August. Consequently we are targeting winter break for this work. The official dates will be communicated in advance of the event, but will require substantial down time.

Network outage – CITES will be replacing two pieces of networking equipment. Both are currently functioning, but need to be replaced to prevent future problems. We have not been told the time of this outage yet, but will let you know when we do.

Campus research cluster – There are plans to create a campus research cluster to be housed in the Advanced Computation Building (formerly owned by NCSA). These talks are not fully developed yet, but the timeframe is ambitious as they want to have something by the end of the calendar year. This will be a replacement to the Turing cluster currently used by CS. More information will be provided as it becomes available.

**Assistant Dean for Student Affairs, Rae-Anne Montague** –
Mid-semester is upon us. LEEP students have just returned home after a full weekend of activities. More generally, student schedules are filling up with course responsibilities, extracurricular activities, work, spring course planning, job search, etc. Faculty involvement across all these areas is greatly appreciated. Also, referrals to student services staff as well as posting questions and comments on community forums is encouraged -- [https://courses.lis.illinois.edu/course/view.php?id=682](https://courses.lis.illinois.edu/course/view.php?id=682)
On 10/14, several students joined with GSLIS faculty in leading a discussion on research and community connections at an Inclusive Illinois roundtable. "Kids, Nerds, and Other Information Seekers" was held at the Illini Union—http://groups.lis.illinois.edu/students/kidsnerdsother.html

**Assistant Dean for Advancement, Diana Stroud**—Contact with alumni is critical to the success of our advancement program at GSLIS. Fortunately many of you have contact with former students and alumni on a regular basis. Please remember to send any information you may get to Diana Stroud, so that we can keep our alumni records current. This is especially true for recent graduates, when they get a job or move to a new one. You can forward an e-mail or a quick note with the updates. Over the last two years we have found or corrected addresses for more than 800 alumni, but this is a constant process and we need your help. Thank you!

We have had a busy month, with receptions at ILA, University of Illinois Foundation and Alumni Association welcome for President Hogan in Washington DC, the Annual Meeting of the University of Illinois Foundation, HSLI (Oct. 22), ASIS &T (Oct.26), ISLAMA (OCT.29). GSLIS Alumni and friends were or will be present at all of these events.

November 12, 2010 (9-11 a.m.) - Please mark your calendar for the final CRT of 2010 – “Crisis Information Management.” Chris Hagar (PhD ’05), Assistant Professor, Dominican University, will lead a roundtable to explore the inter-connectedness of information, people, and technologies in a crisis. This session will be held in Chicago, but you may attend virtually.

During the month I made visits to donors in Chicago, the Quad Cities, Galena, Dakota, Illinois, Dubuque, Iowa, and Washington DC, while Dean Unsworth saw donors in Austin, Texas.

Last month I told you that we would need $1.5M this year to reach our Brilliant Futures $15 M goal. As we move to the end of October we have received more than $1M this year. We are very close to our goal and have potential for several more major gifts yet this year. Our annual fund numbers are keeping pace, if not slightly higher than last year.

**STUDENT REPRESENTATIVE REPORTS**

*Masters students* – nothing to report

*CAS students* – nothing to report

*PhD students, Caroline Nappo* – Doctoral students are curious about how GSLIS events (lectures, speakers, etc.) are scheduled and if there are ways to avoid overlap. Do events coordinators make efforts to avoid conflicting with simultaneous events? Is it possible to minimize overlap in events?
COMMITTEE REPORTS

Admissions Committee, Jon Gant –
The Admissions Committee held their initial meeting on October 13th. See attachment for the review schedule and future meetings.

Doctoral Studies Committee, Lori Kendall –
The DSC continues to discuss recruitment issues.

We agreed in principle to create a “meets with” for Christian Sandvig’s graduate seminar, Unorthodox Research Methods. (Due to potential incompatibilities with the College of Media’s numbering system, we may instead simply accept this course as an LIS course for those students wishing to take it.)

There are six students taking field exams this semester. They are: Caroline Nappo, History; Shinjoung Yeo, Economics and Policy; and Aiko Takazawa, Miriam Sweeney, Damian Duffey, and Mark Nolan, Social Informatics. All reading lists have been approved and exams are currently being formulated. The exams will begin on November 5.

Curriculum Committee, Linda Smith on behalf of Terry Weech –
The Curriculum Committee held its first meeting September 24, 2010. The Committee reviewed the charge for 2010-2011 and identified items that should be prioritized. The Committee also reviewed Standard II of the Standards for Accreditation and discussed the timeline for preparation of the GSLIS Program Presentation in anticipation of the site visit scheduled for October 3-4, 2011. Much of the activity of the committee this fall will concentrate on review of curriculum structure and individual courses, including revising course descriptions in need of updating, migrating courses from 590 to regular course numbers through the new course approval process, and considering proposals for any new certificates (e.g., youth services).