GRADUATE SCHOOL OF LIBRARY AND INFORMATION SCIENCE

Pre-submitted reports for the faculty meeting on
Wednesday, September 5, 2012

ASSOCIATE AND ASSISTANT DEANS’ REPORTS

Associate Dean for Research, Stephen Downie –
*Friday, Sept 7, the new VCR will be meeting with the associate deans for research from across campus from noon-1 pm in Room 131. GSLIS will be giving a brief presentation about our research portfolio and the centers. Immediately preceding that meeting, Dr. Schiffer will be meeting with the Social Science committee from 11-noon in Room 109.
*IMLS grants are due to Suzi as soon as possible. Due to IMLS on Sept. 24
*Grant update: For FY12: $2.6 million has been received in grant funding.
*Stephen and Megan, among others, will be attending the HTRC-funded UNCAMP in Indianapolis on Monday and Tuesday.
*Plans are falling into place for the JCDL 2013 conference, which will be held in Indianapolis, but is co-sponsored by GSLIS. Stephen is co-chair.
*CIRSS, HTRC and the Library are in the process of hiring a post-doc to share amongst the three groups.

Associate Dean for Academic Programs, Linda Smith –
Some updates as we begin a new academic year:
*I plan to finalize the spring 2013 schedule by the end of September, so I will be working with full-time and adjunct faculty over the next month to develop a schedule that reflects likely demand for courses in the spring. Spring enrollments will include continuing students, new on-campus students admitted to begin the program in January, and a LEEP cohort starting in January in addition to the regular July start.
*Both GSLIS and the Graduate College encourage graduate students to present at conferences. The GSLIS Student Travel Support policy can be found at: http://www.lis.illinois.edu/about-gslis/policies/travel-student. Information about Graduate College Conference Travel Awards can be found at: http://www.grad.illinois.edu/general/travelaward. Note that those seeking support from the Graduate College Conference Travel Awards (amounts up to $300) should apply to GSLIS (submit completed application to Linda Smith or Valerie Youngen) by September 17 in the fall and February 18 in the spring. GSLIS is limited to submitting five applications to the Graduate College each fall and spring on behalf of GSLIS students.

*The Graduate College now requires annual academic progress reviews for all graduate students (http://www.grad.illinois.edu/gradhandbook/2/chapteriv). While GSLIS already has an annual review procedure for doctoral students in place (https://www.lis.illinois.edu/academics/programs/phd/advising/annual-review), GSLIS staff have been working to develop a review procedure for all MS and CAS students that will be implemented during the spring semester 2013.
Assistant Dean for Communications, Cindy Ashwill –
*Communications goals for this academic year include: (1) building on efforts to more effectively promote faculty research; (2) assisting with recruitment efforts; (3) expanding video content and utilizing it strategically throughout the website; (4) emphasizing diversity; (5) rethinking advertising strategy; and (6) continuing efforts to increase the visibility of GSLIS on campus.

*The Communications Office has hired an academic hourly freelance designer, Laura Adams, to work as needed on various projects, such as designing advertisements, fact sheets, posters, flyers, etc. The primary objective is to better serve GSLIS faculty, staff, and students and to maintain consistency in branding for School-related communications. We also have hired Sarah Hoover, a first-year GSLIS student, for the Communications GA position. Laura Spradlin, our previous Communications GA and a new GSLIS graduate, will continue as an academic hourly for our office; she also is working for Student Affairs.

*Communications and Advancement staff are planning for the second annual GSLIS Fall Reunion, a month-long series of on-campus and online events providing opportunities to connect with current faculty, staff, and students. The reunion offers an in-depth view of the GSLIS community as well as the opportunity to experience it—through classes, conversations, and activities that offer a variety of ideas and perspectives. Watch the website for more information.

*The production of the GSLIS Magazine is underway for publication in September. Two issues of Library Trends are in process: “Losing the Battle for Hearts and Minds? Next-Generation Discovery and Access in Library Catalogues” (61:1 Summer 2012), edited by Kathryn La Barre; and “Analogous Spaces: Understanding and Exploring Spatial Metaphors for the Organization of Information” (61:2 Fall 2012), edited by Wouter Van Acker and Pieter Uyttenhove.

Assistant Dean for Infrastructure, Erik Hege – no report submitted

Assistant Dean for Student Affairs, Rae-Anne Montague –
*261 students (140 LEEP, 121 on-campus) joined GSLIS over July and August. All new students had entry advising and are mainly settled into fall courses. Most remaining changes will be complete by September 10, the deadline for students to drop a course and receive a refund.
*Student groups are electing officers and ramping up to lead many extracurricular activities this year.
*In mid-September, several GSLIS students will participate in the 2nd Joint Conference of Librarians of Color in Kansas City, MO. http://jclc-conference.org
*LEEP on-campus is October 4-8. The full schedule will be available later this week. Your input and participation is appreciated.
*Thanks to all faculty who voted for Beta Phi Mu nominees.

Assistant Dean for Advancement, Diana Stroud – not present
*Corporate Roundtable: Friday, September 14, 2012 (11 a.m.-1 p.m.) “Pillars of an Enterprise Information Strategy.” The session, led by Leslie Owens (MS’01), Principal Analyst & Research Director, Enterprise Architecture, Forrester Research, will be held at the I Hotel, Humanities Room. There is ample free parking.

Ms. Owens will cover key Information Management trends and examine how they affect Enterprise Architecture. In particular, she will focus on changes in the delivery of information solutions and the crucial need to align technology investments with business needs such as advanced analysis and reporting. If there are specific
questions participants would like to have Ms. Owens cover in her presentation pertaining to this topic, please share information to me by Tuesday, September 4.

Attendees are encouraged to confirm their participation no later than Friday, September 7 either by email to sdjohnso@illinois.edu or phone 217/244-6473. Box lunches will be provided to those attending in person. Please advise if there are any dietary restrictions. Those joining the discussion remotely will be provided with a local and toll-free number for dial-in and instructions for connecting to “MeetingPlace” webconference in confirming email to be sent on Tuesday, September 11.

*Private Foundation Proposals:
A reminder to faculty who may be submitting or planning to submit proposals to private Foundations, the Advancement Office needs to be notified so that proper documentation of the project is made on the University wide system. Our office is responsible for coordinating any Private Foundation proposals with the rest of our campus. Questions, please contact Sharon Johnson in the Advancement Office.

*Foundation Gift Announcement:
During UIF Foundation week, Sept. 27-29, this year we are fortunate to have a gift announcement that will be highlighted to the rest of our campus and community. David Ginn and his partner Richard Stevens will be making an estate gift for student scholarships in excess of $700,000. These scholarships will be for students interested in health science or science librarianship. David has repeatedly told me that Linda Smith is the reason he is making this gift! As a faculty member you make a difference to our students, thank you for all of your efforts on behalf of GSLIS.

*Fall Reunion:
Our second annual fall alumni reunion will take place during the month of October. Please watch the website for announcements of all of the exciting activities that will be taking place throughout the month. Faculty participation is invited and encouraged at any of these events.

**STUDENT REPRESENTATIVE REPORTS**

**Masters students, TBD** – no report submitted

**CAS students, Anthonia Ahonsi** – no report submitted

**PhD students, Brittany Smith** –
A student-led orientation for new PhD students is scheduled for Friday, September 7th in the doc study. We'd like faculty members to drop by at 2:15pm to meet and introduce themselves to the new PhD students.

**COMMITTEE REPORTS**

**Admissions Committee, Jon Gant** –
See attached document for enrollment stats as of September 4, 2012.
**Curriculum Committee, Kathryn LaBarre** –

*The first Curriculum Committee meeting will be held on Monday September 10 from 12-1 in room 242. These meetings are open. Folks are welcome to attend virtually via this link: https://sas.elluminate.com/d.jnlp?sid=407&password=GSLISMteRMparticipant. Along with the first announcement of this meeting, a call for agenda items went out to the GSLIS community. I am still waiting for the names of the Masters and CAS student representatives to this committee. Dan Tracy, former Masters student representative would like to meet with the new representatives to discuss student opinions from last year and unfinished student business with the committee. Among the items to be discussed at the first meeting: this year's Executive Committee charge, unfinished business from last year, and a Certificate in Sociotechnical Data Analytics proposed by Catherine Blake.*

**Doctoral Studies Committee, Cathy Blake** –

First meeting held 4 September, 2012, 1-2pm

Attendees: Jana Diesner; Kate McDowell; Rae-Anne Montague; Christine Jenkins; Carole Palmer; Cathy Blake; Aiko Takazawa; Nicholas Weber

Highlights:

*Kate McDowell has agreed to serve as the DSC representative for the task force on inclusion*
*We are going to try and make the admissions decisions earlier this year so we ask that faculty provide comments about applicants no later January 13th. We are trying to streamline the process by (a) strongly recommending students identify specific faculty who share their research interests in their research statement (b) enabling faculty to search for all students who have identified them (or a related faculty member). The DSC members will still continue to direct applications to faculty who we think have shared research interests, even if the student doesn’t mention a particular faculty member. Faculty will still be able to see and provide comments on any applicant.*
*Kate McDowell volunteered to shepherd the fall field exam and Christine Jenkins volunteered to shepherd the spring field exam*

*General meeting dates thus far (all meetings 2-3pm) 9/26, 10/24,11/28, 2/13, 3/20, 4/24*

*Applicant interviews scheduled for January 14, 15 and 16, 2013*

*Important dates for the Fall 2012 Field Exam:*
  - Intent to take exam - 9/21
  - Reading list due to DSC - 9/21
  - Reading list approved by DSC - 10/5
  - Students receive field exams - 11/2
  - Students return field exams - 11/16
  - Oral exams must be completed by 12/12