ASSOCIATE AND ASSISTANT DEANS’ REPORTS

Associate Dean for Academic Programs, Linda Smith - Some end of semester reminders:
1) Students have until May 6 to complete their ICES online course evaluation forms (https://ices.cte.uiuc.edu). All students are strongly encouraged to take this opportunity to provide feedback to their instructors.
2) Faculty must submit spring semester course grades online by May 21 at noon. If that deadline is missed, then grades must be submitted on forms completed manually.

Looking ahead, we will be welcoming LEEP cohort 15 to campus in July. For the past two years, we have had two groups of 75 students each beginning their program of study with the required 10-day on-campus session. In 2010, given increased demand for the program, we will have three groups of 60 students each in three overlapping sessions: July 8-17, July 15-24, and July 22-31. Professor Leigh Estabrook will be the lead instructor with teams of doctoral students as teaching assistants also working with the new LEEP students.

Continuing LEEP students will be on-campus June 12-16, at the beginning of their 8-week summer courses.

Associate Dean for Research, Allen Renear – Research Services
The mission of Research Services is removing impediments to research productivity, and providing support for both funded and unfunded research. We can help with a wide range of problems, including staffing, computing, IRB, intellectual property, proposal development, budget management, compliance, cost sharing, etc. If you think we can help you with your project, please contact Janet Eke (jeke@illinois.edu), Coordinator of Research Services, or the ADR, Allen Renear (renear@illinois.edu). See our web pages for more information: http://www.lis.illinois.edu/research/services.

If you are considering a grant proposal please notify Janet Eke or Suzi Harmon, the GSLIS Research Administrator (sharmon1@illinois.edu) as early as possible.

Growth in Proposal Submissions
GSLIS faculty and staff have clearly responded to the financial crisis:
- Calendar year 2009 was a record calendar year for grant proposal production, with 24 proposals submitted.
- The first quarter of calendar year 2010 was a record quarter, with 16 proposals submitted.
- Fiscal year 2009-2010, with one quarter remaining, is already a record fiscal year, with 28 proposals submitted to date. It will also be a record year for total requests: $16M.
- Managing this new level of proposal development and related post-award project services is made possible by new support services and resources at Research Services. More changes are still underway and your suggestions are welcome.

Other news:
Will be presented at the faculty meeting.

Assistant Dean for Advancement, Diana Stroud – No report submitted.

Assistant Dean for Communications, Cindy Ashwill - The Communications Office completed publicity in April for the 50 years of Public Computing Conference and eChicago 2010. Faculty are reminded to notify Cindy Ashwill for advance planning at least 6 months prior to your event date; a timeline of event tasks is available on the GSLIS website at lis.illinois.edu/helpdesk/facilities/events/timeline. If you have events planned for September, please touch base with Cindy now.
Occasional Paper #215, “Mundaneum: Archives of Knowledge,” translated and adapted by Boyd Rayward, is now available in IDEALS at http://hdl.handle.net/2142/15431. This publication soon will be available through a new print-on-demand service through Kirtas Books. The service will include other GSLIS publications as well.


Publication of the 2009 Annual Report and Spring Alumni Newsletter are scheduled for May. Other communications for May include the new graduate e-mail letter and eUpdate Volume 9, Number 6.

**Assistant Dean for Infrastructure, Erik Hege** – 1) The UPS batteries were replaced without incident and we expect them to last approximately five years. During a power outage, the UPS gives us about 20 to 30 minutes to shutdown all the systems gracefully. It also sends messages to the servers in a power outage to begin the shutdown process. 2) NEW undergraduate students will be given the option of using either Google Apps or MS Live for their mail hosting. A redirect will be put in place so they will still have an @illinois.edu address. This is scheduled to happen on May 17th for Google Apps. The MS Live option is not ready yet, and CITES plans to set up a redirect to their personal email for now. Please note that this is for NEW undergrad students. At some point in the future, current undergrad accounts will be moved to Google Apps or MS Live. All faculty, staff, and grad student accounts are scheduled to move to MS Exchange hosted by CITES sometime after December of this year (I don’t believe there is a specific schedule yet). There are (currently) no plans to move faculty, staff, or grad students to Google Apps or MS Live. 3) End of semester business has hit for everyone and we are scrambling to get all the normal tasks done in a timely manner. Please report any problems to the Help Desk. 4) Those eligible for computer replacements have been contacted and the replacements are being ordered. Replacement equipment is expected to begin arriving next month. 5) Current hardware/software used to lock and unlock the doors in the building (the ones with automatic locks) needs to be replaced because the current system has been ‘end-of lifed’ by the vendor. More details and a question about any potential changes will be sent to faculty in an email.

**Assistant Dean for Student Affairs, Rae-Anne Montague** – No report submitted.

**STUDENT REPRESENTATIVE REPORTS**

**Master’s students, Fredrick Lugya** – This is my last faculty meeting as a masters representative. I have a feeling and pray that in future I will be attending one in another capacity. I am graduating on Sunday 16th May, 2010 and will be returning to Uganda thereafter. I would like to use this opportunity to pass on my sincere thanks and gratitude to all GSLIS faculty and staff for the support and guidance that I have shared with you as a master’s faculty representative. It has been a honor being part of this team. Thanks very much and I leave these words for you: "Goodbyes are not forever/Goodbyes are not the end/They simply mean I'll miss you/Until we meet again!"

~Author Unknown

**CAS students, Emily Shaw** – CAS students seem to be primarily concerned with curriculum-related matters that are perhaps more appropriate for the Curriculum Committee (and we find our interests excellently represented there by Noah Lenstra). The most pressing concern (widespread and longstanding among CAS students) is a perceived dearth of information about the CAS Project, and there is still a call for more thorough documentation of the CAS Project process to be published on the GSLIS website.

**Ph.D. students, Richard Urban** – No report submitted.
COMMITTEE/PROGRAM REPORTS

**Admissions Committee, Jon Gant** – Submitted separately; on file with the minutes.

**Curriculum Committee, Stephen Downie** – No report submitted.

**Doctoral Studies Committee, Carole Palmer** –

*Field exams:*

Three successful field exams completed: Ginger, Leetaru, Zheng.

*Admissions:*

77 applications were reviewed. (Average number of applications per year for the period between 2000-2009 is 49). Of the 13 offers of admission, 8 have accepted, a 62% yield. (Average yield between 2000-2009 is 65%).

Admitted students, rough research areas, and initial advisors:

- Naomi Bloch – media literacy; advisor, Bruce
- Vukoni Lupa-Lasaga – ICTs & knowledge production in Africa; advisor, Schiller
- Alaine Martaus – redefining libraries; youth/school librarianship; advisor, McDowell
- Piotr Organisciak – digital humanities, online collaboration; advisor, Renear
- Colin Rhinesmith – community informatics & media centers; advisor, Williams
- Brittany Smith – online communities; advisor, Kendall
- Nicolas Weber – data curation; advisor, Cragin
- Steve Witt – information & global studies; advisor, Black

Of the 7 needing funding, 4-7 will be supported with grant funding.

Research interests of the five who did not accept were in information policy, human language technologies, HCI, information in social movements, & exploratory search systems.

*Review of PhD web pages:*

The committee has been reviewing and making incremental improvements in the PhD web pages throughout the semester. In the last few weeks we have engaged the two student representatives in a more comprehensive review and have produced a set of suggested revisions that aim to:

- Provide more complete, readable, and organized information for current students and faculty on the programs phases and processes, with particular attention to the field exam area.
- Better connect program information to current student profiles.
- Better connect research information to program and student information.

*Annual Reviews:*

Annual reports for your doctoral advisees were due May 3rd.

**Faculty Senate report, Jon Gant/Terry Weech** – Submitted separately; on file with the minutes.

Compiled by Dorlene Clark