I  APPROVAL OF MINUTES
The minutes of the September 7, 2005, and November 9, 2005, faculty meetings were approved as written.

II  DEAN'S REPORT
A.  Introduction of Parul Zaveri - Ms. Zaveri was a Mortenson Center Associate in fall 2005, and is also a Senior Lecturer at SHPT School of Library Science in Mumbai, India. During the spring semester she will be visiting a number of classes and faculty were invited to interact with her as opportunities arise during her visit. Ms. Zaveri was unable to attend today’s meeting in person.
B.  Assistant Dean for Development and Alumni Relations announcement - Diana Stroud has accepted the position and will begin her new post effective December 16, 2005.
C.  Faculty/staff reception on 12/16/05, 5:00 p.m. - 7:00 p.m., the Unsworths’ home - All faculty/staff and their spouses/significant others are welcome. Please RSVP to Dorlene.
D.  Grant hiring meeting today at 4:00 p.m. - Faculty with upcoming hiring needs attached to grants should plan to attend for updated hiring requirements and restriction information.
E.  General announcements - There were no additional announcements to report.

III  ASSOCIATE AND ASSISTANT DEANS’ REPORTS
A.  Linda Smith reminded faculty of the approaching December 15 deadline date for IMLS Laura Bush 21st Century Librarian Program grant proposal submissions. At this time, GSLIS has the potential to participate in as many as six grants should they be awarded.

Linda has been asked to serve on a university level study group to explore future models of online education at the University of Illinois.

A student sponsored party will be held Friday, December 9, from 6:00 p.m.-8:00 p.m. at Latzer Hall. All GSLIS employees and students are welcome to attend.
B.  Ken Spelke was unable to attend the meeting in person. In his absence, the Dean reported that the OITR staff is examining how to best support a Wiki environment for GSLIS faculty and students, and more specifically at Wiki products, hosting services (including content back-ups), and associated expected Help Desk support for same. Questions and comments about Wikis should be forwarded to Martin Wolske.

Progress is being made on evaluating course management tools and determining how those tools can contribute to the School’s learning and teaching environment - Sakai, Moodle, and revised LEEP tools are among the options being examined. Select faculty have experimented this past semester with these new tools and technologies in their courses (Downie and Haythornthwaite).

In other news, the migration of the GSLIS community to CITES Express Mail is about 98% complete; the OITR is working on a financial model that will allow the recovery of appropriate ICR monies from grants to
support computing and related IT project needs; and a User Services Specialist search to replace Beth Ruane is nearing completion. Feedback on the candidates should be forwarded to Martin.

C. Rae-Anne Montague reported there are 35 new admissions for spring semester. New student orientation for spring 2006 will be held the morning of Friday, January 13 and concluding with a pizza lunch. Faculty are encouraged to participate in both orientation and the lunch. Grades for fall 2005 are due by 5:00 p.m. on Wednesday, December 21; access to the system will close promptly thereafter. Net ID issues identified for new admits for spring have been resolved.

D. Dale Silver advised that plans for the spring 2006 Research Showcase are progressing. Planning now incorporates the newly developed research clusters, and to date, only two of the four clusters are represented in the planning. Volunteers are needed for the Information Retrieval/Digital Library and the Social Informatics clusters, and those interested in participating should contact. The Dean encouraged new faculty who have not yet participated in the Research Showcase to become involved. Also, a doctoral student volunteer is needed. Lastly, anyone with internship opportunities should keep Dale informed.

E. Marlo Welshons announced that new employee orientation information is now available on the GSLIS webpage. A handout copy of the webpage is on file with these minutes. All employees, current and new, may benefit from the information and are encouraged to visit the site. Suggested additions, and needed corrections, should be forwarded to Marlo.

Marlo and Kim Schmidt have begun individual meetings with faculty to talk about their webpage information and those meetings will continue into the new year. Congratulations were extended to Chip Bruce who has received this year's ALISE Pratt-Severn Faculty Innovation Award. Faculty are asked to notify Marlo of their own such achievements.

Personnel in the Publications Office are in the process of moving their work areas within room 24, and Betsy Hearne will relocate her office to room 24 in the next few weeks. The color printer in room 24 will be relocated, possibly to the LRL.

IV STUDENT REPRESENTATIVE REPORTS
A. Master's students - Angela Maycock reiterated the ALA student chapter party is Friday, December 9 (see Linda Smith’s report above). The SLA student group is conducting a book sale on Friday, December 9, in the east lobby to raise funds for the group. Everyone is invited to the sale and also to donate books for sale.
B. Ph.D. students - Dan Wright advised that several doctoral students met with the Dean last week, and he is happy to have no issues to bring forward.

V OLD BUSINESS
A. Campus strategic planning - Campus level planning efforts continue and the School is awaiting a redraft of the plan, after which there will be further opportunity to provide input into the process. As a side note, the Dean advised that collaboration meetings with NCSA are going well.
B. Downs Award discussion and vote - After general discussion, the faculty unanimously voted to award John Doe of John Doe vs. Gonzales the 2006 Downs Award. In the event the awardee declines the award, it was unanimously voted to award the 2006 Downs Award to the Bill of Rights Defense Committee.

VI NEW BUSINESS
A. Faculty mailing lists - Faculty sought clarification about the access, use, and management of various GSLIS email lists. The differences between moderated (one-way, mandatory administrative communications) and unmoderated (informal discussion interactions) group lists, and associated membership requirements were discussed. It was the consensus of the faculty that the current lists are confusing and not intuitively useful. Spam filtering issues, list construction, ability to view list memberships, list use protocols and communication thereof, when to use email and when to use bulletin boards, and alternative listing models were discussed. It was noted that listserv messages sent to various
bulletin boards also appear on the parallel discussion lists. The Dean appointed an ad hoc committee of Christine Jenkins and Jerry McDonough [and later, Boyd Rayward] to further explore how to make these tools more effective and user friendly.

B. ITS Minor - GSLIS IT minor enrollments for spring are approximately the same as the fall semester, and somewhat lower than is optimal. Faculty were asked to assist in advertising the program to enhance enrollment. Lori Kendall reported that planning is in progress for fall 2006 classes and faculty interested in teaching IT minor courses are invited to contact her directly. All spring 2006 IT minor courses will be taught by GSLIS faculty and doctoral students; no adjuncts or visiting faculty have been solicited. A cross-campus IT minor program is expected to become effective fall 2007. GSLIS is collaborating with LAS, Computer Science, and the College of Communications to develop a shared IT minor program. If approved, courses would be limited to non-majors, and the GSLIS minor would be taught under the campus-wide format of three core courses and three electives. Lori welcomes suggestions on the plan for this minor.

C. Doctoral seminar discussion - Betsy Hearne and Christine Jenkins shared their experiences in organizing a new doctoral seminar model for the youth services area. Planning considered the scope of the field exam, input from doctoral students specializing in youth services, and general process issues. Rather than a subject focus, they view the seminar as a research constellation that will shift with each group of students.

Separately, spring semester field exam deadline dates were announced. They are:
- Notice to DSC of intention to take exam: as soon as possible
- Reading list, approved by *exam committee*, submitted to DSC: January 27, 2006
- Approval of reading list by DSC back to student: February 3, 2006
- Written exam in 2 weeks prior to March break: Friday, March 3, 2006 to Friday, March 17, 2006.
- Oral exams as arranged with exam committee and student: as soon as mutually possible after the written exam.
- Those students intending to take the exam should notify Caroline Haythornthwaite as soon as possible so a DSC representative may be assigned to the exam committee.

D. Les Gasser promotion - The committee of GSLIS full professors voted to put Les Gasser’s promotion request package forward to campus.

VII ADJOURNMENT

The meeting adjourned at 3:22 p.m. and immediately entered Executive Session.

Recorded by Dorlene A. Clark