GSLIS FACULTY MEETING
Faculty Meeting Minutes
Wednesday, November 20, 2013

Present: Masooda Bashir, Alistair Black, Cathy Blake, Nicole Cooke, Jana Diesner, Stephen Downie, Jon Gant, Erik Hege, Christine Jenkins, Lori Kendall, Emily Knox, Bonnie Mak, Rae-Anne Montague, Carole Palmer, Allen Renear, Dan Schiller, Linda Smith, Diana Stroud, Carol Tilley, Vetle Torvik, Kate Williams; guests: Maria Bonn, Sharon Irish, Deborah Stevenson, Tonyia Tidline, Dan Tracy; student representatives: Anthonia Ahonsi, Cheryl Thompson

Interim Dean Allen Renear called the meeting to order at 2:02 p.m.

I. APPROVAL OF THE MINUTES
The October 16, 2013 faculty meeting minutes were approved as written.

II. DEAN’S REPORT
a. Remaining faculty meeting dates for AY 13-14: 12/11/13, 2/12/14, 3/19/14, 4/9/14 (1:00-4:00 p.m.), and 5/7/14 – as noted.
b. Sabbatical requests for 2014-2015 due to Academic Human Resources by Monday, 12/2/13 – as noted.
c. Spring Faculty Retreat: Thursday, January 16, 2014, 9:00 a.m.-4:00 p.m., iHotel Technology Room – as noted. Faculty were asked to avoid conflicts with the faculty retreat and to email the Dean if they will not be able to attend.
d. Campuswide Commencement ceremony: Saturday, May 17, 2014, 9:30 a.m., Memorial Stadium – as noted. The campuswide Commencement ceremony will take place at Memorial Stadium in 2014 due to the anticipated construction at the State Farm Center.
e. GSLIS Convocation ceremony: Sunday, May 18, 2014, 9:30 a.m., Smith Memorial Hall – as noted. The GSLIS Convocation ceremony time has been changed by campus from 1:30 p.m. to 9:30 a.m. to accommodate changes made to all unit convocation ceremonies due to the anticipated construction at the State Farm Center. Faculty were asked to avoid conflicts with convocation and to email the Dean if they will not be able to attend.

III. ASSOCIATE AND ASSISTANT DEANS’ REPORTS
a. Stephen Downie – PhD recruitment posters have been placed in fifty-five buildings on campus and mailed to fifty-seven ALA accredited institutions. A recruitment email has been sent to twenty listservs. Faculty were reminded to contact Suzi Harmon before hiring all non-GSLIS RAs and GAs.
b. Linda Smith – The deadline to setup online ICES is December 5, 2013. Linda Smith will send an email to faculty with additional information to set up the form.
c. Cindy Ashwill – not present; pre-submitted

d. Erik Hege – Campus safety has initially approved the Emergency Action Plan for GSLIS. After final approval the plan will be available to all who work in the LIS building.
e. Rae-Anne Montague – Placement for Alternative Spring Break is underway. There are seventy students seeking opportunities.
f. Diana Stroud – The Advancement Office has added a $20,000 annual scholarship, received full funding for the Otlet Lecture, and finalized the estate distribution of an alumnus.

IV. STUDENT REPRESENTATIVES’ REPORTS
a. Masters students (Brian Zelip) – not present
b. CAS students (Anthonia Ahonsi) – nothing to report
c. PhD students (Cheryl Thompson) – The PhD students met with Interim Dean Renear on November 19, 2013. Interim Dean Renear will follow up with them on their action items.
V. COMMITTEE REPORTS
   a. Admissions Committee (Jon Gant) – The Admissions Committee continues to work on their charge from the Dean and to coordinate their activities with the Recruitment Task Force. Admission statistics and an application comparison as of November 13, 2013 were provided and copies are on file with these minutes.
   b. Curriculum Committee (Kathryn La Barre) – not present; pre-submitted
   c. Doctoral Studies Committee (Cathy Blake) – The Doctoral Studies Committee continues to work on their charge from the Dean and to identify issues related to GSLIS’ involvement with the Informatics PhD and its relationship to the GSLIS PhD program.

VI. OLD BUSINESS
   a. Recruitment Task Force update (Linda Smith) – A Data Science virtual open house will be held on Thursday, November 21, 2013. Alumni profiles have begun to be posted on the GSLIS homepage. The Recruitment Task Force and Communications Office have developed recruiting flyers and advertisements for applicants with backgrounds in STEM, computer science, and other related fields.

VII. NEW BUSINESS
   a. Publication Repository/Listing (Stephen Downie) – Faculty discussed ways to have stronger faculty profiles on the GSLIS website, including a possible publication repository/listing. Research Services will continue to investigate the best way to achieve this.
   b. PhD Annual Review System (Cathy Blake) – The Doctoral Studies Committee plans to implement an online review system this academic year.

VIII. ADJOURNMENT
The regular meeting adjourned at 2:50 p.m. and the Executive Session began at 2:56 p.m., concluding at 3:26 p.m.

Recorded by Christine Hopper