Present: Cindy Ashwill, Masooda Bashir, Cathy Blake, Maria Bonn, Nicole Cooke, Jana Diesner, Stephen Downie, Dave Dubin, Les Gasser, Erik Hege, Emily Knox, Bertram Ludaescher, Rachel Magee, Jerry McDonough, Kate McDowell, Allen Renear, Linda Smith, Victoria Stodden, Diana Stroud, Mike Twidale, Terry Weech; student representatives: Beth Strickland, Maura Healy, Kristina Williams; guests: Miquel Centelles, Meg Edwards, Fred Schlipf, Dan Tracy

Dean Allen Renear called the meeting to order at 2:03 p.m.

I. APPROVAL OF THE MINUTES
The October 21, 2015 faculty meeting minutes were approved as written.

II. DEAN’S REPORT
a. Remaining faculty meeting dates for AY 15-16: 12/9/15, 2/17/16, 3/16/16, 4/20/16 (1:00-4:00 p.m.), and 5/11/16 – as noted.

b. Campus Charitable Fund Drive ends November 13, 2015 – Faculty were reminded to submit their pledge by Friday, 11/13. The total goal for GSLIS is $32,238.85 with a 25% participation rate.

c. Sabbatical requests for AY 16-17 are due to Allen by Monday, November 23, 2015 – as noted.

d. Annual meeting with Provost: Thursday, December 10, 2015 (1:30-2:15 p.m. with the Executive Committee and 2:15-3:00 p.m. with core faculty) – Faculty were encouraged to attend and asked to notify Dean Renear if they were not available.

e. Spring faculty retreat: Thursday, January 14, 2016, 9:00 a.m.-4:00 p.m., Heritage Room, ACES Library – as noted.

f. GSLIS Convocation: Sunday, May 15, 2016, 9:30 a.m., Smith Memorial Hall – Lorraine Haricombe (MS ’88, PhD ’92) will be the 2016 GSLIS convocation speaker.

III. ASSOCIATE AND ASSISTANT DEANS’ REPORTS
a. Associate Dean for Academic Programs (Linda Smith) – CITL, which administers ICES online, will be communicating with instructors about strategies for improving response rates. A response to the questions raised by student representatives at the 10/21/15 faculty meeting has been posted to Moodle (https://courses.lis.illinois.edu/mod/forum/discuss.php?d=334913).

b. Associate Dean for Research (Stephen Downie) – A PhD information session will be held November 12, 2015 at 12:30 p.m. Refinements continue to be made to the Research Area documents. Communications and IT staff are designing draft access points and web pages on the staging server for further review in January 2016.

c. Assistant Dean for Advancement (Diana Stroud) – GSLIS has achieved 89% of its $2.5M goal for FY 16. The next Corporate Roundtable will be held on November 13, 2015 in Naperville.

d. Assistant Dean for Communications (Cindy Ashwill) – Communications staff have completed webpage enhancement for Academics, Degree Programs, and Master of Science Degree, which will be rolled out next week, and continue to work on developing new functionality of the GSLIS website.

e. Assistant Dean for Infrastructure (Erik Hege) – UIUC has signed an agreement with Amazon to allow campus users to utilize Amazon Web Services, which is still in beta testing. There is currently no official date for a general rollout to campus, but it is anticipated for spring 2016.
f. Assistant Dean for Student Affairs (Kate McDowell) - Registration is underway for the spring semester, with multiple advising sessions scheduled this week. Faculty were encouraged to become a practicum faculty advisor if asked. Practicum advising information can be found at https://www.lis.illinois.edu/current-students/practicum/advisor-guidelines.

IV. STUDENT REPRESENTATIVES’ REPORTS
a. MS students (Maura Healy and Kristina Williams) – MS student representatives held a second “office hours” event with the curriculum committee student representative, Allie Thome. Some of the topics raised in conversation with students include the proposed name change of the School, overlap of the library GA orientations with GSLIS new student orientation, and the curriculum structure of LIS501.

b. PhD students (Beth Strickland) – PhD students met with faculty to develop possible support structures for doctoral students preparing to enter the job market.

V. COMMITTEE REPORTS
a. Admissions Committee (Jon Gant) – not present; pre-submitted
b. Curriculum Committee (Mike Twidale) – The Curriculum Committee noted the need for clarity on the terminology used for specializations and certificates and to account for the needs of degree-seeking students, non-degree seeking students, and those pursuing continuing professional development. Meg Edwards, Karla Lucht, Linda Smith, and Allie Thome joined a task force to develop a proposal to reposition specializations.

c. Diversity Committee (Dave Dubin) – The Diversity Committee is reviewing Graduate College Programs to promote diversity and inclusion on the campus and will report on opportunities to contribute to those efforts at a later date. The committee is working with Kate McDowell on program planning for the Community of Scholars visit in March 2016. The committee has been following the library’s response to the University of Illinois Racial Microaggressions Project report and is discussing the implications of their findings for GSLIS.

d. Doctoral Studies Committee (Lori Kendall) – not present; pre-submitted

VI. NEW BUSINESS
a. Research Showcase – Research Showcase will not be held in AY 15-16. The next Research Showcase is tentatively scheduled for October 24, 2016 in the Illini Union in order to accommodate a larger group and increase visibility of the event.

b. Course regularization of LIS 590DU to LIS 547, Information Services for Diverse Populations – The faculty unanimously agreed to forward to the Graduate College the request for a permanent course number for LIS 590DU. A copy of the New Course Outline and syllabus are on file with these minutes.

c. Required application materials for MS/IM – A draft version of the required application materials for the MS/IM degree which has been approved by the admission and curriculum committees was distributed. Faculty were asked to send their feedback to Mike Twidale and a copy is on file with these minutes.

VII. ADJOURNMENT
The regular meeting adjourned at 3:00 p.m. and the Executive Session began at 3:07 p.m., concluding at 4:15 p.m.

Recorded by Christine Hopper