Dean Unsworth called the meeting to order at 2:04 p.m.

I  APPROVAL OF MINUTES
The October 7, 2009, faculty meeting minutes were approved with a correction.

II  DEAN'S REPORT
A. Remaining faculty meeting dates for AY09-10: 12/9/09, 2/10/10, 3/3/10, 4/7/10 (1:00 p.m.-4:00 p.m.), 5/5/10 - as noted. All meetings will be held 2:00 p.m.-4:00 p.m. in Room 131 LIS unless otherwise stated.
B. Remaining faculty diet dates for AY09-10: 11/20/09, 12/18/09 (5:00 p.m.-7:00 p.m. with spouses/significant others), 2/26/10, 3/12/10, 4/8/10, 5/7/10 - as noted. All meetings will be held 4:00 p.m.-6:00 p.m. at John Unsworth’s home unless otherwise stated.
C. CCFD update - To date, GSLIS has achieved only 14% employee participation in this year’s fund drive. There is still time to contribute and while reaching the School’s monetary goal is important, the Dean encouraged stronger participation.
D. Non-University Activity Reports were due Friday, October 2 - Faculty who have not already done so must immediately submit their reports to Candy Edwards to assure GSLIS reaches 100% compliance by the Provost’s Office due date.
E. Ethics training period concluded Tuesday, November 3 - GSLIS achieved 100% reporting compliance by the due date.
F. General announcements - Campus units are being asked to set aside an additional 3% to 4.5% of their budgets this fiscal year, and have been instructed to provide various budget reduction scenarios (5%, 10%, and 15%) to the Provost’s Office by December 15, 2009, for the coming fiscal year. The Dean anticipates that a 7.5% budget rescission in the next fiscal year is possible.

III  ASSOCIATE AND ASSISTANT DEANS’ REPORTS
A. Allen Renear - GSLIS’s grant proposal development is quite strong and active now. The research services staff is eager to assist faculty with grant proposals and administration.
B. Linda Smith - Virtual registration for LEEP and on-campus students is in progress and enrollments are being monitored.
C. Cindy Ashwill - The website project continues to progress well and information is expected to be posted to the wiki next week. Website content moves to Drupal will be on a page-by-page basis, and domain name changes to links will be made in tandem with those moves. CMS will be locked early next week through the development of the new site, and rollout is projected for January 2010. Forward updates to webpages to Cindy. The Prize Committee is developing a template of known awards and their timelines. Please forward information and feedback to Alistair Black. A draft of the Prize Committee’s charge was distributed. Comments and suggestions are welcome, and the draft was offered as a sample for other committee chairs to consider when drafting their respective charges.
D. Erik Hege - The copier on the second floor is being converted to a high speed printer/copier and Terminus will be retired by mid-November. Printing using 64-bit versions of Windows, Vista and Windows 7 is now working. The Help Desk resolved 618 tickets in September 2009, and 666 tickets in October 2009; 452 tickets were resolved in October 2008. Off site/archival backups are being moved to a server elsewhere on campus which will allow additional backups capacity and eliminate the need for
monthly trips to a safe deposit box with discs. This switch will be invisible to users. Hardware for the main file storage replacement to an iSCSI (Internet Small Computer System Interface) framework has been ordered and a migration plan is pending. No work disruptions are anticipated, and, notice will be given prior to the change. Requests for software for spring semester labs are due by November 30th. Common area computers are being monitored daily to help assure proper working order. Charlie Linville is heading the GIS Fair, a geocaching project (partially sponsored by GSLIS and ATLAS), to be held November 16th through December 7th, expect small groups of visitors in LISB. Oracle calendars and Express email will migrate to Exchange in the next 14 to 18 months. Jill Gengler’s title has been changed to Help Desk Manager, and Matt Beth’s title has changed to Manager of Instructional Technology.

E. Rae-Anne Montague - The new GSLIS Forums webpage is expected to rollout on Moodle later this week, and will replace the legacy LEEP bulletin boards, which will remain in read-only form for approximately one year before being retired or saved as a backup copy. Faculty are invited to view the new categories and provide feedback to Rae.

F. Diana Stroud - There is a new initiative to acquire art for the building. Two pieces have already been acquired and placement will be announced in the near future. All individual pieces will be accompanied with biographic information about the artist/donor. Chair endowment discussions are progressing with donors, the Advancement Office, and other campus units. GSLIS is on target with its fundraising goals and is approximately 26% ahead of where we were in raising monies this same time last year, with many of the gifts in the form of bequests and estate gifts. Upcoming Advancement trips include San Francisco, Austin, Boston, and Hawai’i. Information about alumni and/or possible donor visits should be directed to Diana.

IV STUDENT REPRESENTATIVE REPORTS
A. Master's students had nothing to report.
B. CAS students presented an update on the current Graduate Employee Organization’s strike position. Copies of advance materials are on file with these minutes. GEO and campus officials are negotiating now and a membership meeting will be held later this evening, which may result in a possible strike vote. Should that occur, votes will be finalized on Saturday, November 7. GEO members seek faculty support. Questions/comments may be directed to Emily Shaw or Leighton Christiansen. This discussion continued in Executive Session.
C. Ph.D. students report struggling with the loss of resources, of note, the printer and workstations in the doctoral study office. It was noted that discussions with Erik Hege have resulted in an amiable compromise and the students respectfully requested that the matter be revisited as the need arises. No specific date or time was identified for the review. Doctoral students recently met with the Dean where the GEO activity was discussed.

V COMMITTEE/PROGRAM REPORTS
A. Admissions Committee - The Admissions Committee met two weeks ago to learn how to use the new digital admissions system, a web-based, paperless process for reviewing applications, with a tutorial for the system led by Valerie Youngen. After completing the reviews for about 20 applications this week, the new system garnered a favorable response. Selection of students for January 2010 admission will happen at next week’s meeting. Demographic details about the January class will be provided at the December faculty meeting.

B. Curriculum Committee - Students’ technical competencies and required courses are under discussion. Faculty were asked for a list of competencies they want students to acquire prior to exiting the program, a list of competencies needed before students may enter any given class (to help design an introductory competency course, from which students may proficiency out), and a list of other kinds of core competencies faculty would find useful for students to have prior to coming into a GSLIS program. It was suggested that such a list would be useful in reporting student competencies as part of an accreditation review.
C. **Doctoral Studies Committee** - Four doctoral field exams for five students have been written and completed. One transfer case was approved from the Computer Science Department. Faculty were asked to assist with recruiting potential doctoral students as opportunities arise, and ideas for recruiting should be forwarded to members of the DSC.

D. **Faculty Senate report** - Acting upon a request from the BOT, the Faculty Senate is examining campus leaders’ titles. This action will go to committee and may take one to two years to finalize.

**VI OLD BUSINESS**

A. There was no old business to conduct.

**VII NEW BUSINESS**

A. **Library Trends schedule and future plans (advance handouts)** - Copies of the *Library Trends* Editorial Board composition, and the *Library Trends* schedule for Volumes 58-60 were discussed. The Editorial Board members will serve five-year terms. *Library Trends* has now become a refereed journal and is working to develop a plan that provides a two-year schedule lead. Suggestions and ideas may be sent to Alistair Black.

**VIII ADJOURNMENT**

The regular meeting adjourned at 2:57 p.m. and the Executive Session began at 3:02 p.m., concluding at 4:21 p.m.

Recorded by Dorlene A. Clark