Dean Unsworth called the meeting to order at 2:04 p.m.

I  APPROVAL OF MINUTES
Minutes of the September 3, 2008, faculty meeting were approved as written.

II  DEAN'S REPORT
A. Welcome new student representatives: Eric Harbeson and Lisa O’Keefe - Eric Harbeson, CAS representative and Lisa O’Keefe, MS representative to faculty meetings were welcomed.
B. Remaining faculty meeting dates for AY08-09: 11/5/08, 12/3/08, 2/4/09, 3/4/09, 4/1/09 (extended meeting 1:00-4:00), 5/6/09 - as noted.
C. Remaining faculty dinner dates - 10/2/08, 11/13/08, 12/11/08 (5:00 p.m.-7:00 p.m. with spouses/significant others), 2/5/09, 3/12/09, 4/9/09, 5/7/09 (4:00 p.m.-6:00 p.m. at John’s home, except where otherwise noted) - as noted.
D. CCFD kick off - Ann Bishop is GSLIS’ CCFD leader this year. The event began September 22 and continues through November 14. Although pledges may be accepted throughout the year, pledging during this time ensures a donor’s gift will be counted in the 2008 fund drive. Ann will provide additional details at a later date.
E. Ethics training to be conducted October 16 through November 14 - The mandated Inspector General online ethics training program will be held October 16 through November 14. Nearly all employees are required to participate and email notification, including training log-in ID’s and passwords, will be sent the morning of October 16. Confirmation of completed training is due to Candy Edwards by November 14. Faculty are asked to comply early to assure that GSLIS meets its reporting deadline to the Provost’s Office. Stiff financial and/or employment penalties may be levied against those who fail to comply by the reporting deadline. Questions about this training may be directed to Candy or Dorlene.
F. Honoraria to speakers, guest lecturers - Honoraria payments require prior budget approval, the completion of the Vendor Information Form by the invited guest BEFORE THE VISITOR COMES TO CAMPUS, and completion of the Request for Honorarium Payment. Additional authorizations and paperwork are required if the visitor is an international citizen. Individuals who wish to offer honoraria payments must consult with Sally at least two months prior to the anticipated visit.
G. Commencement leadership change this year - Dean Unsworth will be attending his own son’s graduation this year and Linda Smith has graciously agreed to preside in his absence.
H. Provost Katehi and Ruth Watkins visit GSLIS October 14 - Faculty are invited to participate in an open forum with the Provost and Dr. Watkins at 4:00 p.m.-5:00 p.m., on Tuesday, October 14, in Room 126.
I. General announcements - The Urbana Free Library will host a reception for GSLIS faculty and students on Friday, October 17, 4:00 p.m.-6 p.m., Faculty are encouraged to attend and were asked to encourage student attendance. A recent Illinois Informatics Institute (I3) meeting that included representatives from this campus, Indiana University, and the University of Michigan (iSchools) to discuss research topics and education programs garnered interesting possibilities for collaborations. Interested GSLIS faculty should contact Maeve Reilly for more information.
ASSOCIATE AND ASSISTANT DEANS’ REPORTS

A. Allen Renear reported that as Associate Dean for Research his unit’s name is Research Services. The administrative core of Research Services includes Janet Eke, Suzi Harmon, Amit Kumar, and Allen Renear. The new web page is now available for review and comments. Research programming discussions have begun with faculty and the goal is to meet with every GSLIS core faculty member. Contact any of the administrative members should you have questions.

B. Linda Smith noted that 30 LEEP courses will have on-campus sessions over the next five days. Spring 2009 semester schedule planning is nearly complete, and the School is expected to conduct a record-setting four simultaneous broadcasts to accommodate an increase in LEEP course offerings. Faculty are invited to respond to the survey for LIS Library new services models planning. Linda will forward a compilation of any additional faculty feedback to the Library. Alasdair Roberts will present a lecture on “Blacked Out: Government Secrecy and Freedom of Information: An International Perspective” on Monday, October 6, 2008 from 4:00 p.m.-5:30 p.m. in Room 126, and everyone is invited to attend. Lunch and office hours will provide additional opportunities to talk with Dr. Roberts and interested faculty are asked to make arrangements through Linda Smith.

C. Cindy Ashwill advised that a template is now available to download and print for publicizing lectures, programs, events, etc. Interested individuals should contact Cindy directly for access until the template is posted to the GSLIS website. A PowerPoint template option is being explored. The schedule of guest editors and topics for Library Trends has been completed. Faculty are invited to identify content for future issues and forward suggestions to Cindy for discussion at the next faculty meeting. A history of prior issues and topics was distributed and a copy is on file with these minutes.

D. Erik Hege’s group has worked to fix a number of Moodle bugs, Help Desk calls have leveled out as the semester has progressed, the print server’s decline is being addressed and work on a new server is in progress, the workstation replacement cycle is continuing, webpage redesign planning is underway in collaboration with the School’s Communications unit, mailing lists have been updated to accommodate the use of both “illinois” and “uiuc” address components, progress continues on the Emergency Operations Plan and once completed work will begin on a Business Continuity Plan, research networking is moving forward with the acquisition of the IP space from CITES, an automated vacation/sick leave tool has been identified and is being tested, and the IT spreadsheet of projects is being reworked for reposting.

E. Rae-Anne Montague announced the public LEEP dinner this Saturday, October 4, from 6:00 p.m.-8:00 p.m., at the YMCA. The spring advising season for classes begins in November. The School’s main recruiting events begin soon, and Lori Kendall will represent GSLIS at an upcoming forum.

F. Diana Stroud reminded faculty that invitations have been sent for the Beta Phi Mu and Ph.D. Double Diamond Jubilee Celebration that includes a dinner to honor Kathryn Luther Henderson on Friday, October 24, at 5:30 p.m. at the iHotel. RSVP’s should be sent to Patti Grove. Other Advancement activities include an alumni reception to be held in Springfield on Wednesday, October 8; a large reception held at Navy Pier in Chicago last weekend for ILA; on October 18 a formal announcement is expected about a $75,000 matching gift from the Elssers in honor of Betsy Hearne; the Linda C. Smith Doctoral Endowment Fund has been established by Dinesh Rathi and Vandana Singh; the K-12 Library Specialist Certificate has been established by Julie Derden in honor of her mother; efforts to raise funds for the LSAA endowed professorship are progressing well; and progress with corporate contacts leaves the Assistant Dean confident that additional organizations will become members of the Corporate Roundtable.

STUDENT REPRESENTATIVE REPORTS

A. Master’s students had nothing to report.

B. CAS students had nothing to report.

C. Ph.D. students expressed concern about the logistics for conference travel support, specifically how financial support impacts student loans and taxes if the students is not representing GSLIS at any given conference. The Dean pointed to the University of Illinois website that explains the rules and regulations, and also agreed to review and update the School’s student travel policy.
V COMMITTEE/PROGRAM REPORTS
A. Admissions Committee - had nothing to report.
B. Doctoral Studies Committee - had nothing to report.

VI OLD BUSINESS
There was no old business to report at this meeting.

VII NEW BUSINESS
A. Deborah Turner lunch meeting October 8 - Dr. Turner is a potential faculty candidate who will attend a virtual meeting with interested faculty in Room 242 at noon. Faculty are invited to bring a brown bag lunch to this event. Participant feedback will be provided to faculty shortly after the meeting.
B. Fab Lab - is a concept discussed at last week’s informal Council of Deans lunch meeting by Joel Cutcher-Gershenfeld. The program began at MIT and involves computer equipment for design then connected to printers. It is aimed at school children and will be run primarily on weekends, and set up on Neil Street near campus. Interested faculty are asked to contact Dean Cutcher-Gershenfeld or Dean Kalantzis.
C. Peking University - GSLIS receives many inquiries from Chinese students asking to visit the School. Faculty are asked to point them to the Visiting Students Policy on the GSLIS webpage for specifics regarding eligibility, process, timeline, etc.

VIII ADJOURNMENT
The regular meeting adjourned at 3:32 p.m. and the Executive Session began at 3:35 p.m., concluding at 3:55 p.m.

Recorded by Dorlene A. Clark