GSLIS FACULTY MEETING
Faculty Meeting Minutes
Wednesday, May 2, 2012

Present: Cindy Ashwill, Alistair Black, Cathy Blake, Jana Diesner, Stephen Downie, Dave Dubin, Miles Efron, Jon Gant, Les Gasser, Erik Hege, Christine Jenkins, Lori Kendall, Kathryn LaBarre, John MacMullen, Bonnie Mak, Jerry McDonough, Kate McDowell, Rae-Anne Montague, Allen Renear, Dan Schiller, Linda Smith, Carol Tilley, Vetle Torvik, Mike Twidale, Terry Weech, Kate Williams; student representatives: Jessica Lapinsky, Brittany Smith; guests: Amani Ayad, Meg Edwards, Sharon Irish, Larry Jackson, Sue Searing, Deborah Stevenson, Martin Wolske

Interim Dean Allen Renear called the meeting to order at 2:01 p.m.

I. APPROVAL OF THE MINUTES
The April 4, 2012 faculty meeting minutes were approved as written.

II. DEAN’S REPORT
a. Commencement reminder: Sunday, May 13, 2012, line up at 1:10 p.m., Smith Recital Hall – as noted.
b. Annual meeting with the Provost and Chancellor: Tuesday, May 15, 2012, 3:00-4:00 pm is with Executive Committee and 4:00-5:00 p.m. is with core faculty and senior staff – as noted.
c. I-Initiative Workplace Harassment and Discrimination Prevention training: due May 15, 2012 – Faculty and staff were reminded to completed this training which can be found at http://www.inclusiveillinois.illinois.edu/i_initiative.html
d. Sick leave reports are due by May 16, 2012 – as noted.
e. Faculty annual reports are due to Christine by Friday, May 18, 2012. Reports will be reviewed by the Executive Committee on Thursday, May 31, 2012 – as noted.
f. Fall 2012 faculty retreat: Tuesday, August 21, 2012, 9:00 a.m.-4:00 p.m., iHotel, Lincoln Room – as noted.
g. Faculty diet: Friday, May 11, 2012, 4:00-6:00 p.m., Jerry McDonough & Lori Kendall’s home – as noted.
h. General announcements – Faculty were asked to send suggestions for the fall 2012 Windsor Lecture to Allen Renear. Ann Bishop, John MacMullen, and Sue Searing were thanked for their years of service to GSLIS.

III. ASSOCIATE AND ASSISTANT DEANS’ REPORTS
a. Stephen Downie – A Research Services wiki is now available and accessible from the Research Services webpage. Faculty were encouraged to send suggestions for the Associate Dean for Research’s strategic vision to Stephen Downie.
b. Linda Smith – Faculty were reminded to submit spring semester course grades by noon on Friday, May 18, 2012.
c. Cindy Ashwill – Faculty were asked to send suggestions of email distribution lists for external audiences to Cindy Ashwill.
d. Erik Hege – Faculty were asked to submit their summer lab software requests to the Help Desk as soon as possible.
e. Rae-Anne Montague – Faculty and students were thanked for their service on GSLIS and campus committees this year.
f. Diana Stroud – not present; pre-reported
IV. STUDENT REPRESENTATIVES' REPORTS
   a. Masters students (Ben Rodriguez) – not present; no report submitted
   b. CAS students (Jessica Lapinsky) – no report submitted
   c. PhD students (Brittany Smith) – no report submitted

V. COMMITTEE REPORTS
   a. Admissions Committee (Jon Gant) – The Admissions Committee provided admission
      statistics as of May 1, 2012 and a copy is on file with these minutes.
   b. Curriculum Committee (Mike Twidale) – Based on the results from a recent student
      survey about the GSLIS Moodle space, Linda Smith will be working closely with the
      ITD staff to offer recommendations and examples for the faculty to use.
   c. Doctoral Studies Committee (Les Gasser) – Faculty were thanked for submitting Ph.D.
      annual reviews. The DSC review of these reports will be completed soon.

VI. ADJOURNMENT
The regular meeting adjourned at 2:21 p.m. and the Executive Session began at 2:25 p.m.,
concluding at 3:55 p.m.

Recorded by Christine Hopper