Present: Masooda Bashir, Alistair Black, Cathy Blake, Nicole Cooke, Peter Darch, Jana Diesner, Stephen Downie, Dave Dubin, Jon Gant, Liz Hoiem, Emily Knox, Bertram Ludaescher, Jerry McDonough, Kate McDowell, Allen Renear, Linda Smith, Diana Stroud, Carol Tilley, Vetle Torvik, Mike Twidale, Terry Weech; student representatives: Maura Healy, Beth Strickland, Kristina Williams; guests: Ian Brooks, Deborah Stevenson, Vicki Van Uithoven

Dean Allen Renear called the meeting to order at 2:03 p.m.

I. APPROVAL OF THE MINUTES
The February 17, 2016 faculty meeting minutes were approved as written.

II. DEAN’S REPORT
a. Remaining faculty meeting dates for AY 15-16: 4/20/16 (1:00-4:00 p.m.), and 5/11/16 – as noted.
b. GSLIS Convocation: Sunday, May 15, 2016, 9:30 a.m., Smith Memorial Hall – as noted.
c. Inaugural Taylor Willingham Lecture in Change Management: Betty Sue Flowers, March 29, 2016, 4:00 p.m. – as noted.
d. GSLIS Academic Program Review: April 3-5, 2016 – as noted.

III. ASSOCIATE AND ASSISTANT DEANS’ REPORTS
a. Associate Dean for Academic Programs (Linda Smith) – The summer 2016 schedule is complete and students should note that summer courses vary in duration from one-week intensive courses to 12-week courses. The fall 2016 schedule is being finalized now and includes the addition of the required courses for the new MS/IM degree.
b. Associate Dean for Research (Stephen Downie) – All current and former grant-holders have a responsibility to file all reports in a timely manner. Grants should also be spent down to zero (with or without extensions).
c. Assistant Dean for Advancement (Diana Stroud) – Faculty were reminded that the Library School Alumni Association (LSAA) is seeking nominations for the three distinguished awards that are given annually at the GSLIS alumni reception held at the American Library Association conference.
d. Assistant Dean for Communications (Cindy Ashwill) – not present; pre-reported
e. Assistant Dean for Infrastructure (Erik Hege) – not present; pre-reported
f. Assistant Dean for Student Affairs (Kate McDowell) – GSLIS will host its first admitted student visit day for the LIS program on March 18, 2016. The 2016 Master’s Student Spring Showcase will be held on April 7, 2016.

IV. STUDENT REPRESENTATIVES’ REPORTS
a. MS students (Maura Healy and Kristina Williams) – The MS student representatives are working closely with the student representatives to the Curriculum Committee to gather data on students’ opinions of LIS 501 and LIS 502 and will report their findings to the faculty once it is complete.
b. PhD students (Beth Strickland) – A group of PhD students met with Dean Renear on March 1, 2016 for their spring semester meeting with the dean.

V. COMMITTEE REPORTS
a. Admissions Committee (Jon Gant) – The Admissions Committee has formed a task force to examine the English language requirements for admissions and hopes to complete their
work by the Spring 2017 faculty retreat. Admission statistics and application numbers as of March 2, 2016 were provided and copies are on file with these minutes.

b. **Curriculum Committee (Mike Twidale)** – Linda Smith coordinated meetings with both faculty and MS students to review LIS 501 and LIS 502 to ensure that these courses were establishing a strong foundation for the MS in LIS program.

c. **Diversity Committee (Dave Dubin)** – The Diversity Committee is planning racial microaggressions workshops for staff and doctoral students.

d. **Doctoral Studies Committee (Lori Kendall)** – not present; pre-reported

VI. **OLD BUSINESS**

a. **Update on MS in Information Management (Mike Twidale)** – Advertising materials, including flyers, booklets, and posters, are now available. Faculty were encouraged to take copies when traveling to conferences and meetings.

VII. **NEW BUSINESS**

a. **Non-tenure Faculty Coalition (NTFC) contract negotiation update (Dave Dubin)** – The University continues to be involved in contract negotiations with representatives from the NTFC, as well as sessions with a federal mediator. No agreements have been reached at this time.

b. **Undergraduate degree proposal development (Emily Knox)** – Faculty discussed possible “tracks” for the undergraduate degree.

VIII. **ADJOURNEMENT**

The regular meeting adjourned at 3:19 p.m. and the Executive Session began at 3:30 p.m., concluding at 3:59 p.m.

Recorded by Christine Hopper