GSLIS FACULTY MEETING
Faculty Meeting Minutes
Wednesday, March 7, 2012

Present: Cindy Ashwill, Alistair Black, Cathy Blake, Jana Diesner, Stephen Downie, Dave Dubin, Miles Efron, Jon Gant, Les Gasser, Erik Hege, Christine Jenkins, Lori Kendall, Kathryn LaBarre, John MacMullen, Bonnie Mak, Jerry McDonough, Kate McDowell, Rae-Anne Montague, Carole Palmer, Allen Renear, Dan Schiller, Linda Smith, Diana Stroud, Vetle Torvik, Mike Twidale, Terry Weech; student representatives: Jessica Lapinsky, Brittany Smith; guests: Amani Ayad, Meg Edwards, Sharon Irish, Larry Jackson, Fred Schlipf, Sue Searing, Deborah Stevenson

Interim Dean Allen Renear called the meeting to order at 2:02 p.m.

I. APPROVAL OF THE MINUTES
The February 1, 2012 faculty meeting minutes were approved as written.

II. DEAN’S REPORT
a. Remaining faculty meeting dates for AY 2011-2012: 4/4/12 (1:00-4:00 p.m.), 5/2/12 – as noted. All meetings will be held from 2:00-4:00 p.m. in Room 131 LISB unless otherwise stated.
b. Spring Windsor Lecture: Clifford Lynch, April 17, 2012, 4:00 p.m., Room 126 LISB – as noted.
c. Convocation speaker: Clifford Haka (MS ’77), Director of Michigan State University Libraries – as noted. Convocation is Sunday, May 13, 2012.
d. Annual meeting with Provost and Chancellor: Tuesday, May 15, 2012, 3:00-4:00 pm is with Executive Committee and 4:00-5:00 p.m. is with core faculty and senior staff – as noted.
e. Faculty/Staff campaign – The Faculty/Staff campaign ends April 1, 2012. Dan Schiller encouraged faculty and staff to donate to the campaign.

III. ASSOCIATE AND ASSISTANT DEANS REPORTS
a. Stephen Downie – Research Showcase is Friday, March 30, 2012. Faculty were reminded to send their latest peer reviewed publications to Molly McLaughlin for inclusion on the Research Bulletin Board.
b. Linda Smith – Student representatives were asked to encourage their colleagues to participate in summer course pre-selection by March 16, 2012.
c. Cindy Ashwill – The web team plans to meet with Library staff to discuss BibApp as a strategy for populating faculty publications on the GSLIS website.
d. Erik Hege – Migration to Unified Communications will take place by the end of the semester. The Help Desk will provide training for Lync and Outlook after spring break. Faculty were encouraged to acknowledge the E911 disclaimer for Unified Communications if they have not already done so.
e. Rae-Anne Montague – nothing to report
f. Diana Stroud – Faculty were encouraged to submit nominations for LSAA awards by April 1, 2012. According to American National Biography, Katharine Sharp’s birthday was May 21, 1865. Faculty were asked to send suggestions for the 150th anniversary celebration of her birthday in 2015.

IV. STUDENT REPRESENTATIVE REPORTS
a. Masters students (Ben Rodriguez) – nothing to report
b. CAS students (Jessica Lapinsky) – nothing to report
c. PhD students (Brittany Smith) – nothing to report
V. COMMITTEE REPORTS

a. Admissions Committee (Jon Gant) – The Admissions Committee provided admission statistics as of March 6, 2012 and a copy is on file with these minutes. Faculty were asked to send suggestions on how to improve the applicant review process to Jon Gant.

b. Curriculum Committee (Mike Twidale) – The faculty unanimously agreed to forward to the Graduate College the request for permanent course numbers for LIS 590FM and LIS 590AA. A copy of the New Course Outline and Syllabus for both courses is on file with these minutes. Meg Edwards outlined ideas for better course descriptions to help with advising and course selection. Faculty were asked to submit their feedback to Meg.

c. Doctoral Studies Committee (Les Gasser) – A second call for the Doctoral Student Exchange Visit will be sent later this spring. Faculty were reminded that Ph.D. annual review reports are due April 30, 2012.

VI. ADJOURNMENT

The regular meeting adjourned at 2:45 p.m. and the Executive Session began at 2:55 p.m., concluding at 4:02 p.m.

Recorded by Christine Hopper