GRADUATE SCHOOL OF LIBRARY AND INFORMATION SCIENCE
Faculty Meeting Minutes
Wednesday, February 6, 2008

Present: Ann Bishop, Stephen Downie, David Dubin, Fernando Elichirigoity, Jon Gant, Les Gasser, Caroline Haythornthwaite, Larry Jackson, Christine Jenkins, Lori Kendall, Kathryn LaBarre, John MacMullen, Jerry McDonough, Kate McDowell, Rae-Anne Montague, Allen Reenar, Dan Schiller, Sue Searing, Linda Smith, Ken Spelke, Diana Stroud, Carol Tilley, John Unsworth, Terry Weech, Marlo Welshons, Kate Williams; student representatives; Chris D’Arpa, Claudia Rebaza, Robert Roarty; guests: Charles Linville, Taku Sugimoto, William Welburn

Dean Unsworth called the meeting to order at 2:06 p.m.

I APPROVAL OF MINUTES
Minutes of the December 5, 2007, meeting were tabled for approval at a later date.

II GUEST SPEAKER
William Welburn, Associate Dean of the Graduate College, was introduced by the Dean as having a “spiritual and historical connection to GSLIS” having earned a Ph.D. in LIS from Indiana University and served as an LIS faculty member in Arizona. Dr. Welburn’s primary function is to provide oversight to diversity initiatives of the Graduate College, specifically in areas of recruitment and retention, and to provide administrative support of the College’s Educational Equity Programs, Fellowships, and Graduate Admissions. He works with the College’s Fellowship Board and its subcommittee on Minority Programs, and facilitates international inter-institutional exchange programs that involve graduate students. Dr. Welburn gave faculty an introduction to and overview of his programs. In particular, he highlighted the Summer Research Opportunities Program (SROP) and the Summer Pre-Doctoral Institute (SPI). Information about these programs may be found at [http://www.grad.uiuc.edu/EEP/srop](http://www.grad.uiuc.edu/EEP/srop) and [http://www.grad.uiuc.edu/EEP/spi](http://www.grad.uiuc.edu/EEP/spi) respectively. Avé Alvarado and Victor Perez may be contacted for information about the College’s equity programs; Deborah Richie may be contacted for information about the College’s Diversifying Faculty Initiative. Also discussed was how GSLIS faculty might select students from the College’s applicant pools to conduct summer research. He invited faculty to brainstorm ideas that will entice students to GSLIS through SROP, faculty mentoring, GSLIS centers, etc. Ideas should be forwarded to Welburn at welburn@uiuc.edu prior to the CIC application deadline for students of Friday, 2/15/08. The Great Lakes Alliance for the Social Sciences is a three-year, grant funded, program that offers additional student opportunities.

III DEAN’S REPORT
A. Next faculty diet 2/7/08, 4:00p.m.-6:00 p.m. (Date change from 2/8/08) at John’s home - All faculty are encouraged to attend.
B. John’s vacation plans out of the country 2/8-2/16 - As noted, and the Dean will be out of email contact during this absence with the exception of a planned conference call with the Executive Committee to further faculty hiring discussions.
C. General announcements - Undergraduate major discussions are highly active with Marc Snir, Computer Science and other units, and moving forward. The Provost has begun preliminary discussions regarding unmet needs for disseminating results of University research, including alternatives to commercial publishing. The Provost, John, and Paula Kaufman have initiated expanded conversations with other UIUC units and outside schools. More details about “Data Communities” will come forward at a later date.

IV ASSOCIATE AND ASSISTANT DEANS’ REPORTS
A. Linda Smith reminded faculty that summer schedule items are needed by the end of the month. LEEP on-campus will be held 2/28/08 through 3/3/08. Unofficial St. Patrick’s Day will be held on 2/29/08.
B. Ken Spelke announced the implementation of stronger GSLIS and Prairienet domain passwords. A copy of the handout is on file with these minutes. Other items of note: the Instructional Technology office has established a Moodle page about best practices and other discussions related to the implementation of Moodle for instruction. This space is now accessible to all faculty. ITD will offer HTML and I:Drive workshops during LEEP on-campus, and are willing to offer additional workshops on these and other topics spring semester. Suggestions for workshop topics should be directed to Jill Gengler, Matt Beth, or Karla Lucht. Faculty interested in using WebHuddle, Waterfall, and other technologies for their research that were originally introduced for instruction may contact Jill, Matt, or Karla for assistance. Outside of GSLIS, but of interest, CITES is beginning its reorganization.

C. Rae-Anne Montague informed faculty of the LEEP dinner on Friday, 2/29/08, 6:00 p.m.-8:00 p.m. at McKinley Foundation. All are welcome to participate. The LEEP retreat will be held 8/20/08 and 8/21/08; details will follow. Rae will send email soliciting feedback on concerns about students. Work is underway to establish an on-line suggestion box for students. Faculty office hours for spring semester are needed now and should be submitted to Sally Eakin.

D. Diana Stroud noted that GSLIS has achieved approximately 66% of its $15M campaign goal. The Office of Development and Alumni Relations has formally been renamed the Office for Advancement, the office is working to secure funding for one (possibly two) endowed chair/s, special appreciation was extended to Allen Renear for his work at the alumni reception in Pasadena during the Rose Bowl, and faculty are asked to contact Diana regarding any and all corporate contacts/affiliations.

E. Marlo Welshons advised that the latest alumni newsletter has been issued and appreciation was extended to Kim Schmidt for her work to bring the publication to completion. Their office is now working on the annual report and faculty are encouraged to forward quotes for the report. Work with Charlie Linville to establish an expertise and research interest database is underway. Contact Marlo with ideas and suggestions.

V STUDENT REPRESENTATIVE REPORTS
A. Master's students report that no one volunteered in response to the proposal set forth at the last faculty meeting to secure additional student representation/participation in faculty meetings. The Dean agreed to revisit the idea during this summer’s LEEP bootcamp. Students continue to express concern about the possible loss of graduate assistantships in the Library, and asked if overlapping specialty classes could be spread out to allow greater flexibility in course scheduling.

B. CAS students voiced concern about professional graduate assistantships and how the decrease in assistantships under the new Library service models will reflect on the value of their programs of study.

C. Ph.D. students had nothing to report.

VI COMMITTEE/PROGRAM REPORTS
A. Admissions Committee is making progress in application reviews. Decisions on MS on campus admissions for fall are expected in one to two weeks.

B. Doctoral Studies Committee reported the latest admission statistics. A copy of the information is on file with these minutes. The Committee acknowledged the high quality of the applicant pool. Fewer applications were received in the area of youth literature and services, but archives and special collections had a strong showing. Dan Schiller noted that faculty designated as advisors to newly admitted students will notify them of acceptance. This change is viewed as a way to establish an early rapport between advisor/advisee.

VII OLD BUSINESS
A. Joint J.D./M.S. LIS degree program - A Joint Degree Program in Law and Library Science Proposal was distributed, and faculty were asked to read the proposal and bring comments to the Curriculum Committee. A copy of the proposal is on file with these minutes. It was noted that the proposal brings no changes to the School’s requirements for the Master’s program. This is the first such joint agreement, and other agreements involving the English and African American Studies departments are in progress. The impact upon recruiting was raised as a possible issue.
B. Library new Service Model Proposals update - Sue Searing gave an update on the status of the LIS Library, followed by general discussion. ATLAS is offering consulting assistance in working with gathered data in the Government Documents library on Wednesdays, 1:30 p.m.-4:00 p.m. (A copy of the flier is on file with these minutes); two more town hall meetings focusing on service models will be held on Friday, 2/8/08, 9:00 a.m.-10:30 a.m. in 66 Library; and Tuesday, 2/12/08, 3:30 p.m.-5:00 p.m., in the Heritage Room of the ACES Library. All are welcome to participate. Other topics of interest include the Library’s move to zero-based graduate assistant allocations (the LIS Library lost its student through this change); Library units must now submit justification for hourly wage students, which may result in fewer service hours if these allocations are reduced; decisions about the Library’s new Service Model Proposal are pending the town hall meetings; Sue advised she may be able to increase her office hours here at GSLIS.

VIII ADJOURNMENT
The regular meeting adjourned at 3:26 p.m. and the Executive Session began at 3:30 p.m., concluding at 4:00 p.m.

Recorded by Dorlene A. Clark