Dean Unsworth called the meeting to order at 2:05 p.m.

I  APPROVAL OF MINUTES
The November 5, 2008, and December 3, 2008, faculty meeting minutes were approved as written.

II  DEAN'S REPORT
A. Remaining faculty meeting dates for AY08-09: 3/4/09, 4/1/09 (extended meeting 1:00-4:00), 5/6/09 - as noted.
B. Remaining faculty diet dates - 2/6/09, 3/12/09, 4/10/09, 5/7/09 (4:00 p.m.-6:00 p.m. at John's home) - as noted. [NB: 5/8/09 faculty diet has been moved back to 5/7/09]
C. Budget and tuition updates - A town hall meeting will be held in Room 126 on Thursday, 2/5/09, at 1:00 to share information about the budget, and proposed changes to how student tuition waivers are managed. GSLIS is working with campus toward a consistent policy and is mindful of exception considerations. Individual Schools are responsible for deciding how to collect tuition and apportion waivers back to their respective students within guidelines in place at the campus level. Assistantship percentage options, a timeline for changes, and grandfathering existing assistantships were also discussed. Those wishing to participate in the town hall meeting online may do so by going to https://courses.lis.uiuc.edu/ and clicking on the auditorium link in Moodle, or directly at https://courses.lis.uiuc.edu/mod/gslisircchat/view.php?id=2315. Current budget expectations include the possibility of an unplanned additional .5% rescission of general revenue funds this year. The Dean asked everyone to conserve spending by forgoing non-essential travel and delaying equipment replacement, maximizing use of grant funds for their ICR benefits, and ensuring full enrollment in courses and clusters. Campus has advised that no new debt will be accepted, and further cutbacks are likely next fiscal year.
D. Committee files/minutes from Chairs to Dorlene - including those from past years - Faculty were reminded to forward these materials to Dorlene for centralized, historical archiving purposes.
E. Faculty Senate election concludes at 5:00 p.m. today - forward electronic votes to Dorlene, or cast paper ballot in her office - as noted.
F. Undergraduate major review process - Paperwork for the approval of the Undergraduate Informatics Major is proceeding through the Educational Policy Committee and Faculty Senate this semester. Deanna Raineri is managing the process and may be contacted if there are questions and/or concerns.
G. General announcements - Alistair Black, incoming Professor; Boyd Rayward, Professor Emeritus; and Anna Maria Tammaro, visiting Research Fellow, were welcomed to the meeting. Dr. Tammaro encouraged participation in IFLA in Milan in August 2009, and BOBCATSSS in Parma in 2010 (she is coordinating planning for BOBCATSSS). Faculty and students are invited to participate as they are able. All of GSLIS is invited to attend Dr. Tammaro’s public lecture (The Development of Digital Libraries in Italy), Thursday, February 5, 2009, at noon, in Room 126 LIS. Faculty are invited to apply for the NCSA/University of Illinois Faculty Fellows Program. Interested parties may visit the website at http://fellowships.ncsa.uiuc.edu/ or contact Dorlene for eligibility and application submission details. Application must be received in NCSA by March 31, 2009. Fall 2009 course/instructor information must be submitted to Kathy Painter no later than February 13; earlier submission is preferred.
III ASSOCIATE AND ASSISTANT DEANS’ REPORTS

A. Allen Renear - Funding is available for grant proposals from NIH and NSF. Faculty are encouraged to revisit prior, unfunded proposals and resubmit them by mid-March for renewed consideration. NIH may issue a CFP and faculty were advised to watch for the announcement. Janet Eke now coordinates Research Services. Feel free to contact her or Suzi Harmon with your research support questions.

B. Linda Smith - Summer schedule is nearly complete and the deadline for entering information into Banner is February 13, 2009. Virtual registration will be open to all students for all summer 2009 courses to aid in finalizing the summer course offerings. Faculty are asked to provide information to Linda for fall courses by February 14, 2009, in order to meet the February 27, 2009, submission deadline.

C. Cindy Ashwill - The Publications and Communications Office has been renamed to the Communications Office. Questions about staff duties, comments, and suggestions should be forwarded to Cindy. Kim Schmidt is working on GSLIS’ annual report and seeks feedback and photographs from faculty.

D. Erik Hege - Reported completed unit projects include: replacement of the print server; Moodle patches revealed and managed approximately 1,000 bugs; the wiki upgrade is complete and group/access is now managed by LDAP groups; lab computers have been re-imaged with software and are auto-powered from 7:45 a.m.-9:00 p.m. People who wish to use the lab computers outside the auto-powered hours may still do so and will be given information accordingly. Projects for this semester include: updating class rosters in Moodle; the Help Desk is running smoothly and faculty were asked to encourage students to call/email/stop by the Help Desk with questions; LEEP is experiencing a record high number of classes and a fourth live session is now working; the audio recording capability in room 126 has been repaired; and Moodle will be down briefly on Friday so that security patches may be applied. Upcoming events and projects include: supporting LEEP on-campus March 5th through 9th; a new vacation/sick leave tool is in beta testing with employee training to be provided at a later date; IT staff are investigating a domain machine power program; and LEEP next generation planning is underway. Of other interest: reports of a few building leaks are being mitigated.

E. Rae-Anne Montague - Monday, February 2, 2009, was the last day to make changes in course schedules using web self-service. Students may still drop classes without penalty through April 17, 2009, and may withdraw with a “W” through Reading Day, Thursday, May 7, 2009. The Research Showcase will be held on Monday, April 6, 2009, and will include an open house. Additional details will be forwarded at a later date. The Graduate College’s symposium on mentoring will be held on Thursday, February 26, 2009. Logistical questions may be directed to Rae-Anne. The on-campus LEEP dinner will be held on Saturday, March 7, 2009, at the YMCA at 6:00 p.m. All are welcome to attend.

F. Diana Stroud - A birthday greeting for Herbert Goldhor was circulated for signatures. The next Corporate Roundtable meeting will be held on Friday, March 6. All of GSLIS’ development funds are progressing well and include the receipt of a large estate gift in December 2008 with two matching fund gifts for four fellowships. Faculty were asked to meet with alums when their travels permit.

IV STUDENT REPRESENTATIVE REPORTS

A. Master's students expressed urgent interest in the “Proposal to Revise the Illinois Tuition Waiver Policy on Graduate Assistantships”, and also requested additional feedback from the Dean regarding the University budget outlook and how it will impact GSLIS. The Dean addressed both of these issues earlier in the meeting.

B. CAS students expressed the same concerns as the Master’s students and requested that the Dean issue a statement to the School. Leo Dion has become the father of a son, and Eric Harbeson has accepted a position at the University of Colorado at Boulder beginning in June 2009.

C. Ph.D. students echoed the concerns of the other students.
COMMITTEE/PROGRAM REPORTS

A. Admissions Committee - has 292 MS completed on-campus application files under review with 184 out-of-state applications and 108 in-state applications. There are 216 female applicants and 76 male applicants. Ethnic identification reveals 33 minority, 17 international, 191 white, and 51 non-specified applicants.

B. Curriculum Committee - Revised information about Community Informatics certificates is available for review on Moodle. A draft GSLIS Audit Policy (copy on file with these minutes) was presented for discussion. Points of note include the unofficial versus regular audit requests, fees, and how/where guests/speakers/visiting scholars fit into the policy. The Mortenson Center visitor policy and a discussion with Barbara Ford may help inform the GSLIS discussion. The Committee would like to offer revision to the undergraduate major mission statement. Stephen Downie will email the suggested wording to faculty for review and comments. [NB: A copy of that message is on file with these minutes.]

C. Doctoral Studies Committee - has 60 completed applicant files under review with 49 out-of-state applications and 11 in-state applications. There are 32 female applicants and 28 male applicants. Ethnic identification reveals 8 minority, 34 international, 12 white, and 6 non-specified applicants. The Committee’s next meeting is scheduled for Monday, February 23.

D. Faculty Senate report - Senate Conference meetings are on-going. A request has been sent to the President urging that revision to The General Rules, Article III, to clarify language describing faculty ownership of their course materials, and more broadly, the implications of courseware ownership that might extend to other groups of employees, such as non-tenured faculty and academic professionals, be forwarded to the BOT for review and action. Budget discussions are on-going as well.

OLD BUSINESS

There was no old business to conduct at this meeting.

NEW BUSINESS

A. Scholars-in-Residence update - Two Scholar-in-Residence requests for the coming year have been approved. Invitations are being extended to Xiaozhao Deng, Professor and Deputy Dean of the School of Computer and Information Science at Southwest University, Chongqing, China, and to Xiaoxiong Xu, Associate Professor in the College of Education at NingBo University, China. Dr. Deng’s proposed visit is August 16, 2009 through August 15, 2010; Dr. Xu’s proposed visit is September 2009 through March 2010. Faculty sponsors are Linda Smith and Chip Bruce, respectively. Copies of their CV’s were distributed to faculty and copies are on file with these minutes. Jianhai Ruan, the School’s current Scholar-in-Residence, will give a public lecture about digital preservation issues and efforts in China versus the U.S. on Wednesday, February 18, 2009, at 1:00 p.m. in Room 126. All are welcome to attend.

B. iConference travel support - GSLIS will cover travel to this conference this year for faculty who do not have other sources of funding, but those with startup funds, supporting grant funds, or other appropriate funds should plan to use them for this travel. Future School support many not be possible due to budget constraints. iConference 2010 will be held at the UI.

ADJOURNMENT

The regular meeting adjourned at 3:12 p.m. and the Executive Session began immediately thereafter, concluding at 4:22 p.m.

Recorded by Dorlene A. Clark